

**PROCEEDINGS OF THE WASHINGTON COUNTY BOARD OF SUPERVISORS MEETING
TUESDAY, MAY 26, 2020**

At 9:01 a.m. Chairperson Jack Seward Jr. called to order in regular session a meeting of the Washington County Board of Supervisors which took place in the Washington County Courthouse. Items on the agenda included the following: approval of agenda; public comment on agenda items; public hearing for review of proposed amendments to FY20 Washington County budget; discussion and action regarding FY20 Washington County budget amendment; discussion and action regarding Resolution 20-33 related to adjustments of appropriations for FY20; Washington County Secondary Roads Department FY20 Iowa DOT Budget Amendment; review bids and award contract for Grading & Surfacing Project L-A-302 on Spruce Avenue from 135th Street to Riverside Road; review bids and award contract for PCC Paving Tied Projects FM-C092(108)--55-92 and RC-C092(107)--9A-92 on 290th Street, Kiwi Avenue, and 300th Street; review and acknowledgement of Preliminary Engineering Agreement with Canadian Pacific Railroad for McCain’s Crossing Grading Project; discussion and action regarding lease agreement with Sharon Telephone Company; discussion and action regarding RACOM Change Order #3.1 involving a credit to the original RACOM Change Order #3; discussion and action regarding Edge Consulting Engineers Change Order #02 for Finish Excavating, Inc. to provide 3 year extended warranty on communications tower site generator systems; discussion and action regarding lease and/or purchase agreement for property located at 1120 N. 8th Ave., Washington; personnel change requests – Ambulance Services; discussion and action regarding beginning employment date for employees of new Washington County Ambulance Department; COVID-19 virus update and acknowledgement of those who donated resources in response to COVID-19; discussion of items as approved by Board Chairperson; adjourn. Supervisors Stan Stoops, Abe Miller, Bob Yoder, and Richard Young were also in attendance.

Others attending were: Mary Zielinski, The News; Marissa Reisen, Emergency Management Director; Jacob Thorius, County Engineer, Michelle Hymann, Deputy Auditor; Jeremy Peck, Washington County Ambulance Services Director. Various other individuals listened and/or watched remotely by electronic means.

All motions were passed unanimously by those Supervisors in attendance unless noted otherwise.

On motion by Yoder, seconded by Miller, the Board voted to approve the agenda as published.

There was no public comment regarding items on the Board agenda.

On motion by Young, seconded by Miller, the Board voted to open a public hearing related to a proposed amendment to the FY20 Washington County budget. Deputy Auditor Michelle Hyman explained the proposed amendment to the FY20 Washington County budget includes \$900,000.00 in road construction costs with such costs being offset by additional revenue from the Secondary Roads fund. The amendment also includes a \$4,200.00 expense for improvements to county-owned farm ground. Auditor Dan Widmer verified that the required notice of the public hearing had been published as required and added that the Auditor’s office had received no comment from the public. There was no comment from those present nor from those watching and/or listening remotely. On motion by Young, seconded by Yoder, the Board voted to close the public hearing.

On motion by Stoops, seconded by Yoder, the Board voted to approve the FY20 Washington County budget amendment and to authorize the Chairperson to sign pertinent documents.

On motion by Miller, seconded by Stoops, the Board voted by way of roll call vote to adopt Resolution 20-33 as follows and to authorize the Chairperson to sign Resolution 20-33 on behalf of the Board.

RESOLUTION 20-33

BE IT RESOLVED by the Board of Supervisors of Washington County, Iowa, that the following adjustments of appropriations as a result of the budget amendment resolution dated May 26, 2020 are approved:

REVENUES					
	DEPARTMENT		FUND	SERVICE AREA	AMOUNT
	ADDITIONS:				
20	Secondary Roads		0020	7918	900,000
					900,000
EXPENDITURES					
	ADDITIONS:				
99	NonDepartmental		0001	0010	4,200
20	Secondary Roads		0020	0201	900,000
					904,200

County Engineer Jacob Thorius explained that as a result of Board action taken earlier in the meeting the Washington County FY20 Department of Transportation (DOT) budget must be amended. On motion by Stoops, seconded by Yoder the Board voted to approve an amendment to the FY20 Washington County DOT budget and to authorize the Chairperson to sign the amendment on behalf of the Board.

Thorius presented the Board with two bids for Grading & Surfacing Project L-A-302 on Spruce Avenue from 135th Street to Riverside Road. The two bids were as follows:

DeLong Construction Inc., Washington, IA	\$232,142.50
Cornerstone Excavating Inc. & Subsidiaries, Washington, IA	\$296,226.00

The Engineer's estimated cost for the project was \$225,000.00. The project will involve grading and surfacing work, as well as the extension of a box culvert, on Spruce Avenue near Riverside. Local funds will be used to fund the project. On motion by Miller, seconded by Yoder, the Board voted to award the contract for Grading & Surfacing Project L-A-302 on Spruce Ave from 135th Street to Riverside Road to DeLong Construction, Inc., Washington, IA., and to authorize the Chairperson to sign pertinent documents on behalf of the Board.

Thorius presented the board with five bids for PCC Paving Tied Projects FM-C092(108)--55-92 and RC-C092(107)--9A-92 on 290th Street, Kiwi Ave and 300th Street. The bids were as follows:

Jones Contracting Corporation, West Point, IA	\$1,616,077.70
Wicks Construction Inc., Decorah, IA	\$1,624,149.04
Streb Construction Co. Inc., Iowa City, IA	\$1,777,004.05
Iowa Civil Contracting Inc., Victor, IA	\$1,931,040.14
Cedar Valley Corp LLC, Waterloo, IA	\$1,967,026.96

The Engineer's estimated cost for the project was \$1,850,000.00. Thorius noted that the project, more commonly known as the Premier One Supplies project, has been in the discussion and planning stages for well over a year. He stated that the project will be funded with local funds, farm to market funds, a Revitalize Iowa's Sound Economy (RISE) Grant, and funding from citizens Stan and Jean Potratz. Bids were opened on May 19 by the Department of Transportation who recommended that the bid from Jones Contracting Corporation be accepted. On motion by Miller, seconded by Young, the Board voted to award the contract for PCC Paving Tied Projects FM-C092(108)--55-92 and RC-C092(107)--9A-92 on 290th Street, Kiwi Avenue, and 300th Street to Jones Contracting Corporation, West Point, IA., and to authorize the County Engineer and/or the Board Chairperson to sign pertinent documents on behalf of the Board. The contract calls for 45 working days for project completion and a late start date of July, 2021.

According to Thorius, a road project is being planned that when completed would result in grading improvements to a 1 mile gravel portion of Dogwood Avenue between Lake Darling and the Dublin Store which includes a crossing over the Skunk River as well as a Canadian Pacific Railroad (CPR) crossing. Per a proposed preliminary engineering agreement between the County and CPR, CPR would proceed with preliminary engineering necessary to prepare cost estimates for crossing signal system improvements in return for a \$5,000.00 fee paid by the County. On motion by Young, seconded by Stoops, the Board voted to acknowledge a Preliminary Engineering Agreement with the Canadian Pacific Railroad related to the McCain's Crossing Grading Project and to authorize the County Engineer to sign the agreement on behalf of the Board.

The Board took no action regarding an Antenna Site Lease Agreement with Sharon Telephone Company.

On motion by Young, seconded by Yoder, the Board voted to approve Change Order 3.1 from RACOM and to authorize the Chairperson to sign pertinent documents on behalf of the Board. The change order is related to the Communications Project and specifically involves removal of one radio and associated equipment from Change Order #3, resulting in a \$1,960.95 decrease in the total for Change Order #3.

On motion by Miller, seconded by Young, the Board voted to approve Change Order #02 from Edge Consulting Engineers, Inc. and to authorize the Chairperson to sign pertinent documents on behalf of the Board. The change order is related to the Communications project and involves adding extended warranty coverage for a generator.

The Board took no action regarding a lease and/or purchase agreement for property located at 1120 N. 8th Avenue, Washington.

On motion by Stoops, seconded by Yoder, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from Ambulance Services for Angela Ballard who will begin duties as a regular full-time non-exempt Billing Coder at the rate of \$20.00 per hour effective June 27, 2020. The County Auditor is hereby authorized to issue pay warrants upon proper certification from the Department Head. The vote on the motion: Aye-Seward, Miller, Stoops, Yoder; Nay-Young.

On motion by Young, seconded by Stoops, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from Ambulance Services for Craig Shetler who will begin duties as a regular part-time non-exempt Emergency Medical Technician (EMT) at the rate of \$18.55 per hour on July 1, 2020. The County Auditor is hereby authorized to issue pay warrants upon proper certification from the Department Head.

On motion by Stoops, seconded by Yoder, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from Ambulance Services for Nicole Stout

who will begin duties as a regular part-time non-exempt Emergency Medical Technician (EMT) at the rate of \$18.55 per hour on July 1, 2020. The County Auditor is hereby authorized to issue pay warrants upon proper certification from the Department Head.

On motion by Young, seconded by Stoops, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from Ambulance Services for Elizabeth Duncan who will begin duties as a regular part-time non-exempt Emergency Medical Technician (EMT) at the rate of \$18.55 per hour on July 1, 2020. The County Auditor is hereby authorized to issue pay warrants upon proper certification from the Department Head.

On motion by Yoder, seconded by Stoops, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from Ambulance Services for Steven Ebersole who will begin duties as a regular part-time non-exempt Emergency Medical Technician (EMT) at the rate of \$18.55 per hour on July 1, 2020. The County Auditor is hereby authorized to issue pay warrants upon proper certification from the Department Head.

On motion by Stoops, seconded by Yoder, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from Ambulance Services for Bruce Murphy who will begin duties as a regular part-time non-exempt Emergency Medical Technician (EMT) at the rate of \$18.55 per hour on July 1, 2020. The County Auditor is hereby authorized to issue pay warrants upon proper certification from the Department Head.

On motion by Seward, seconded by Stoops, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from Ambulance Services for Douglas Sanders who will begin duties as a regular part-time non-exempt Emergency Medical Technician (EMT) at the rate of \$18.55 per hour on July 1, 2020. The County Auditor is hereby authorized to issue pay warrants upon proper certification from the Department Head.

On motion by Stoops, seconded by Young, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from Ambulance Services for Kasey Wieland who will begin duties as a regular part-time non-exempt Emergency Medical Technician (EMT) at the rate of \$18.55 per hour on July 1, 2020. The County Auditor is hereby authorized to issue pay warrants upon proper certification from the Department Head.

On motion by Yoder, seconded by Seward, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from Ambulance Services for Connor Miller who will begin duties as a regular part-time non-exempt Emergency Medical Technician (EMT) at the rate of \$18.55 per hour on July 1, 2020. The County Auditor is hereby authorized to issue pay warrants upon proper certification from the Department Head.

The Board took no action regarding possible revisions to the beginning employment date for various individuals.

Emergency Management Director Marissa Reisen publicly acknowledged and thanked the following entities for their assistance and donations of resources to the Washington County COVID-19 response: Syngenta, Wal-Mart, Riverside Casino, CIVCO, GetUSPPE.org, and HNI (Hohn Industries). Reisen urged individuals to wear masks to protect others and also encouraged individuals to shop alone, if at all possible, rather than being accompanied by family members. The Board was informed by Public Health Director Danielle Pettit-Majewski, who participated remotely, that an uptick in cases was still occurring. She also stated that on Saturday, May 23, 2020, a total of 26 Iowans died as a result of COVID-19 which was the highest number of deaths in a 24 hour period since the onset of COVID-19. The Board took no formal action.

There was no public comment.

At 10:08 a.m. on motion by Stoops, seconded by Young, the Board voted to adjourn.

ATTEST:
May 26, 2020

JACK SEWARD JR.
Chairperson, Board of Supervisors

DANIEL L. WIDMER
County Auditor