

**THE REGULAR MEETING OF THE
WASHINGTON COUNTY CONSERVATION BOARD (WCCB)**

April 9th, 2020

*****Meeting was made available to the public via Zoom audio/video call**

Meeting to order: President Craig Capps called the meeting to order at 4:30 PM at the Washington County Conservation Center at Marr Park.

Roll call:

BOARD MEMBERS PRESENT: Barb Donkersloot (Zoom), Kim Prier (Zoom), Craig Capps, Bill Nickell, Stan Stoops

BOARD MEMBERS ABSENT:

STAFF PRESENT: Executive Director Zach Rozmus

GUESTS PRESENT: KCII Tyler Bruner (Zoom)

Approval of agenda: A motion was made to approve the agenda as provided by Bill Nickell and seconded by Craig Capps. Carried unanimously.

Review previous meeting minutes: A motion was made by Bill Nickell to approve the March 12th, 2020 regular meeting minutes with the above listed correction. Motion was seconded by Craig Capps and carried unanimously.

DISCUSSIONS AND ACTIONS:

a. Shiloh

Rozmus reported that the Kalona City Council was set to vote on the voluntary annexation regarding the Southtown Development in the coming week. Rozmus advised that he had provided a letter of support on behalf of the conservation board to the City of Kalona in favor of the voluntary annexation.

A map was provided that showed land that could potentially fall under conservation management.

Rozmus brought up the potential of a small nature center that could be incorporated into the Southtown Development. The details and extent of the project was yet to be determined but the potential was there to partner with the City of Kalona, Shiloh, and potentially other community entities to create an educational facility that could be multipurpose. Rozmus noted that this project was still in the brainstorming phase and the next step would likely be forming a committee to determine the viability and other details of the potential project.

b. Iowa State Species Monitoring Study

Rozmus informed all those present and on the call that Clemons Creek would be a study location for a large species monitoring study being conducted by Iowa State University. The study began at the end of March and will involve monitoring amphibians, birds, insects, mammals, etc.

c. Seasonal Staff

Rozmus reported that Skyler Juhl had returned for his 2nd season as a seasonal employee with the WCCB.

Updates:

I. Marr Park Residence

a. The new shower/tub installation has been completed Rozmus advised. Rozmus stated that the project came together on budget and that the Smith family was very happy with the new installation.

II. Fern Cliff Rock Barrier

a. The Fern Cliff granite rock barrier has been installed. Rozmus advised that this was the finishing touch to the Fern Cliff project. The new rocks provided a much needed barrier but were more natural than the previous concrete blocks. Rozmus advised that

the concrete blocks that were present at Fern Cliff would be repurposed into another project at Marr Park.

III. Crawford Pond Lease Agreement

- a. Rozmus said there was little to update regarding the lease agreement, but based on initial conversations, he believed both parties were interested in extending the current agreement.

IV. Marr Park Wedding Rentals

- a. Rozmus said there was little to report on the wedding contract. Contract was complete it just needed to be sent to the county attorney for final approval.

Covid-19

Rozmus provided an update on what the conservation board was doing in effort to continue working while keeping social distancing in mind. Update included staggering work shifts, allowing certain members of the staff to work remotely, providing of PPE, implantation of additional cleaning practices, and closure of camping, latrines, and playgrounds.

Review of monthly reports

Maintenance Technician Fritz Engel’s monthly report was provided and reviewed.

Ranger/Technician Cody Smith’s monthly report was provided and reviewed.

Ranger/Technician Brett Johnson’s monthly report was provided and reviewed.

Naturalist Assistant Randi Brase’s monthly report was provided and reviewed.

Naturalist Megan Jorgensen’s monthly report was provided and reviewed.

Executive Director Zach Rozmus’ monthly report was provided and reviewed.

Bills Approved For Payment

Following discussion, a motion was made by Stan Stoops and seconded by Bill Nickell to approve the following bills totaling \$24,886.66 for payment, and to authorize the President to sign each claim. Motion was carried unanimously.

Ace-N-More	Hand tools, plumbing material, ranger house bathroom supplies, shop equipment, seed, paint, custodial supplies	\$679.17
Agriland FS	Fuel and propane	\$3,575.53
Arnold Motor	Car jack, suction, socket, o-rings	\$210.75
Baker Paper	Paper products & toiletries	\$346.67
Brett Johnson	Hand sanitizer	\$10.68
Copy Systems	Monthly contract	\$51.47
Douds	Clean stone	\$1,108.06
Eastern Iowa Light & Power	Monthly electricity	\$782.43
Education Outfitters	Programming	\$405.00
Greiner Tires	Tire maintenance/replacements	\$214.25
Intoximeters	Breathalyzer kit	\$339.50
Iowa Dept of Public Safety	ORI number	\$50.00
John Deere	Concrete, shop equipment, boots, hand tools, lubricants	\$840.14
Josh Thomann	Boulders at Fern Cliff	\$1,500.00

Juhl Plaumbing Inc	House bathroom	\$511.43
Menards	House bathroom	\$46.77
Mose Levy	Mower rod	\$5.64
Printers Workshop	Spring Earthtones	\$845.33
Robert McCain	Drywall	\$225.00
Staples	Safety glasses	\$59.70
State Hygienic Lab	Water testing	\$13.00
Swales Precast Inc.	Fern Cliff toilets	\$12,250.00
US Cellular	Monthly cell service	\$265.70
VISA	Gloves	\$91.98
Walmart	Coffee for rentals	\$9.96
Wemiga Waste	Monthly trash disposal	\$300.00
Windstream	Monthly internet	\$148.50
TOTAL BILLS		\$24,886.66

Meeting Adjourned: A motion was made by Kim Prier and seconded by Craig Capps to adjourn the meeting at 5:45PM. Motion was carried unanimously.

SIGNATURE

DATE