

**PROCEEDINGS OF THE WASHINGTON COUNTY BOARD OF SUPERVISORS MEETING  
TUESDAY, APRIL 9, 2019**

Chairperson Bob Yoder called the meeting to order at 9:00 a.m. in the Courthouse chambers in regular session. Items on the agenda included the following: approval of agenda; public hearing regarding animal confinement feeding operation – Jarad and Rachel Klein; acknowledgment of animal confinement feeding operation – Jarad and Rachel Klein; approval of Certificate of Appointment of Deputy Auditor; personnel change request – Auditor; administration of Oath of Office for Deputy Auditor; Resolution 19-09 related to the approval and appointment of Washington County Deputy Auditors; Veteran Affairs/General Assistance Quarterly Reports; personnel change requests – Conservation; Washington County Recycling update – WEMIGA Waste Management; Resolution 19-07 related to Washington County Citizen Convenience Center Closure Account; Washington County Secondary Roads Department FY 2020 Iowa Department of Transportation Budget; Washington County Secondary Roads Department FY 2020 5-Year Road Construction Plan; Resolution 19-08 related to Sign Replacement Program for Cities & Counties; FY20 contract law enforcement – Sheriff; public comment; adjourn. Supervisors Jack Seward, Jr., Abe Miller and Richard Young were also present. Supervisor Stan Stoops was absent.

Others attending were: Mary Zielinski, The News; Sally Hart, KCII Radio; Gretchen Teske, Washington Evening Journal; Jeff Garrett, County Treasurer; Jared Schneider and Shawn Ellingson, County Sheriff's Office; Cyndie Sinn, County IT/Budget Director; Danielle Pettit-Majewski, County Public Health Director; Jacob Thorius, County Engineer; Amber Day, County Deputy Auditor; Larry Brock, County Magistrate; Sue Rich, County Veteran Affairs/General Assistance Director; Marissa Reisen, County Emergency Management Director; Jo Greiner, County Recorder; Rachel Rinner and Kylee Porter, Knee Deep Solutions; Lynn Whaley, WEMIGA Waste Management; and citizens Tom Duwa, Bette Brant, Les Zickefoose, Charlotte Stalder, and Denny Stalder.

All motions were passed unanimously unless noted otherwise.

On motion by Seward, seconded by Miller, the Board voted to approve the agenda after the agenda item entitled "FY20 contract law enforcement" was deleted.

On motion by Miller, seconded by Young, the Board voted to open a public hearing regarding construction of an animal confinement feeding barn to be owned by Jarad and Rachel Klein, Keota. The building will be located in Section 7 of Seventy-Six Township. Plans call for the construction of one 1,240 head swine finishing confinement measuring 71'2" x 141' with an 8' pit below the building. The Animal Unit Capacity of the structure will total 1,936 (1,240 head of swine finishers). Auditor Dan Widmer confirmed that notice of the hearing had been properly published and he added that the Auditor's office had received no public comment. There were no comments from those assembled. On motion by Young, seconded by Seward, the Board voted to close the public hearing.

On motion by Seward, seconded by Miller, the Board voted to acknowledge a confinement feeding operation owned and operated by Jarad and Rachel Klein, Keota, and located in Section 7 of Seventy-Six Township.

On motion by Seward, seconded by Miller, the Board voted to approve, and authorize the chairperson to sign, a Certificate of Appointment of Deputy for Amber Day with an effective date of April 9, 2019.

On motion by Miller, seconded by Seward, the Board voted to acknowledge a personnel change request from the Washington County Auditor's Office for a classification change for Amber Day, from Human Resources and Safety Coordinator, to Deputy County Auditor along with a change in compensation from \$20.52 per hour to \$22.94 per hour with such changes taking place effective April 9, 2019.

Magistrate Larry Brock administered the oath of office to Deputy Auditor Amber Day.

On motion by Young, seconded by Miller, the Board voted by way of roll call vote to approve Resolution 19-09 as follows and to authorize the Chairperson to sign Resolution 19-09 on behalf of the Board.

**RESOLUTION 19-09  
APPROVAL AND APPOINTMENT  
OF  
WASHINGTON COUNTY DEPUTY AUDITORS**

**WHEREAS**, pursuant to Chapter 331.903.1 of the Code of Iowa (2018), the number of deputies for each County office shall be determined by the Board of Supervisors and the number and approval of each appointment shall be adopted by a resolution and recorded in the minutes of the Board.

**BE IT HEREBY RESOLVED** by the Washington County Board of Supervisors this 9<sup>th</sup> day of April, 2019 that the following individuals have been approved and appointed as Deputy Auditors for the Office of the Washington County Auditor, as requested by Washington County Auditor Daniel L. Widmer.

Michelle Hyman - 1<sup>st</sup> Deputy Auditor  
Sue Meeks - Deputy Auditor  
Amber Day - Deputy Auditor

Washington County Veterans Service Officer Sue Rich presented the 3<sup>rd</sup> quarter Washington County Veterans Affairs report for FY19. She reported that during the quarter there were two unsuccessful applicants. On motion by Miller, seconded by Young, the Board voted to acknowledge receipt of the FY19 3<sup>rd</sup> quarter Veterans Affairs report. The complete report is available in the office of the Washington County Auditor.

General Assistance Director Sue Rich presented the 3<sup>rd</sup> quarter Washington County General Assistance report for FY19. She reported that during the quarter \$1,037.41 in benefits were paid to 8 successful applicants. On motion by Seward, seconded by Young, the Board voted to acknowledge receipt of the FY19 3<sup>rd</sup> quarter General Assistance report. The complete report is available in the office of the Washington County Auditor.

Lynn Whaley, on behalf of WEMIGA Waste Systems, briefed the Board on recent activity at the Washington County Recycling Center. During the month of March 2019 WEMIGA processed 85.57 landfill tons, 13.12 tons of paper, 5.97 tons of plastic, 8.92 tons of cardboard, 7.45 tons of tin and aluminum, 35.46 recyclable tons, 20 appliances, 15 televisions and other electronic devices, 10 tires, and 2 gallons of used oil. Total landfill tons for the prior month of February 2019 were 63.09. The Board took no formal action. The complete report is available in the office of the Washington County Auditor.

On motion by, seconded by, the Board voted by way of roll call vote to approve Resolution 19-07 as follows and to authorize the Chairperson to sign Resolution 19-07 on behalf of the Board.

**RESOLUTION 19-07  
DESIGNATION OF FUNDS FOR FY20  
Washington County Citizens Convenience Center Closure Account**

**WHEREAS**, the Washington County Board of Supervisors acknowledges its responsibility to establish a Closure Account for the Washington County Citizens Convenience Center as required by Iowa Administrative Code 567 Chapter 106.18, and

**WHEREAS**, the Board recognizes that as per Iowa Administrative Code 567 Chapter 106.18 (3) the money in the account shall not be assigned for the benefit of creditors except the State of Iowa, and

**WHEREAS**, the Board, during its regular April 6, 2004 Board meeting, passed and approved Resolution 4-16 for establishment of the Washington County Citizen Convenience Center Closure Account, and

**WHEREAS**, the Board wishes in FY20 to designate an amount of \$5,000.00 as reserved capital as determined by the Site Financial Assurance and Closure Cost Estimate as required by the Iowa Department of Natural Resources.

<u>Project</u>	<u>Amount Designated</u>
Closure Account	\$5,000.00

**NOW THEREFORE BE IT RESOLVED**, that the County Auditor of Washington County, Iowa, is authorized to reflect the Board's intent of this resolution by indicating such on the appropriate budget reporting forms for FY20.

County Engineer Jacob Thorius stated that although the Secondary Roads FY20 budget had already been approved by the Board of Supervisors during the previous month, that same budget must also be submitted in a slightly different format to the Iowa Department of Transportation for approval. On motion by Young, seconded by Seward, the Board voted to approve the FY20 Iowa Department of Transportation budget for Washington County Secondary Roads and to authorize the Chairperson to sign necessary documents. The complete report is available by contacting the Washington County Engineer's office.

At 9:20 a.m. Stoops joined the meeting.

With regard to the FY20 Washington County Secondary Roads Five-Year Road Construction Plan (Plan), Thorius explained to the Board that Iowa law requires completion of the Plan. On April 3, 2019 the Board held a work session to review the proposed Plan which, in its present form, contains \$20.661 million in estimated construction costs with an estimated \$11.295 million available for funding. Thorius commented that while only \$11.295 million in funding is currently available, road construction projects must be included in the Plan in order to be eligible for funding. Thorius is hopeful that additional funding will become available in the future which would allow for quicker completion of construction projects. The \$11.295 million in funding comes from the following sources: \$2.25 million (20%) in local secondary road funding, \$5.77 million (51%) in Farm to Market state gas tax funding, \$1.65 million (15%) in federal bridge funding, and \$1.625 million (14%) in funding from the federal gas tax. The overall goal of the Plan is to continue to replace aging structures and improve gravel road systems. Projects are selected based on their anticipated impact on the entire Washington County road system as well as funding availability. Thorius also stressed that the Plan is a "living" plan that can be updated and modified as funding options change. On motion by Seward, seconded by Miller, the Board voted to approve the Washington County Secondary Roads Five-Year Road Construction Plan beginning with FY20 and to authorize the Chairperson to sign necessary documents. The complete report is available by contacting the Washington County Engineer's office.

On motion by Seward, seconded by Young, the Board voted by way of roll call vote to approve Resolution 19-08 as follows and to authorize the Chairperson to sign Resolution 19-08 on behalf of the Board.

**IOWA DEPARTMENT OF TRANSPORTATION  
AGREEMENT / RESOLUTION  
Sign Replacement Program for Cities & Counties  
(SRPFCC)  
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Applying as Washington County  
RESOLUTION NO. 19-08**

**WHEREAS** the City/County of Washington, recognizes the importance of maintaining the regulatory, warning, and school area signs on the road system in conformance with the Manual on Uniform Traffic Control Devices, Federal Highway Administration, U.S. Department of Transportation, and

**WHEREAS** a review of signs has been conducted by the City/County of Washington or its agent to identify deficiencies in those signs eligible for replacement under the rules of the program, and

**WHEREAS** the Iowa Department of Transportation will reimburse up to \$10,000 per county and \$5,000 per city for conforming regulatory, warning, and school area signing materials for the replacement of existing signs to the City/County of Washington, and

**WHEREAS** it is understood that applications will be considered in order of receipt and will be limited to replacing eligible regulatory, warning, and school area signs. See, "Signs eligible for SRPFCC"

**NOW THEREFORE BE IT AGREED BY THE COUNTY OF WASHINGTON, THAT:**

The City/County is hereby directed to submit the grant application and request for signing materials to replace signs that have been identified as deficient in their review. This application is to be submitted to the Iowa Department of Transportation's Program Coordinator for the Sign Replacement Program for Cities & Counties, and

**BE IT FURTHER RESOLVED THAT:**

- A) All signing materials must be ordered within 90 days of application approval.
- B) All signing materials will be installed by the City/County of Washington, within 180 days after the sign materials are furnished, and,
- C) All signs will be installed in compliance with the Manual of Uniform Traffic Control Devices, Federal Highway Administration, U.S. Department of Transportation, as adopted per Iowa Administrative Rules 761, Chapter 130, and,
- D) The City/County of Washington, will certify in writing to the Department of Transportation's Program Coordinator within 30 days after the sign materials and/or signs have been installed.
- E) The County of Washington, recognizes that submission of this agreement along with an application, requesting signs and sign posts, represents approval by the city/county to participate in the Sign Replacement Program for Cities & Counties.
- F) Cities and counties not complying with the SRPFCC rules will be prohibited from applying for the program for two years.
- G) Application must be approved by Iowa DOT prior to ordering signs. Reimbursement, up to the program maximum, will be sent to the grantee AFTER the signs/posts have been installed, the DOT receives a copy of the sign-order invoice and the cancelled sign-order payment check.

On motion by Seward, seconded by Stoops, the Board voted to acknowledge a personnel change request from Washington County Conservation for the hiring of Skyler Juhl who began employment as a temporary Summer Aide, effective April 4, 2019, at the rate of \$10.00 per hour. The County Auditor is hereby authorized to issue pay warrants upon proper certification from the Department Head.

On motion by Young, seconded by Stoops, the Board voted to acknowledge a personnel change request from Washington County Conservation for a change in classification for Cody Smith and a resulting increase in compensation from \$22.56 per hour to \$23.06 per hour, effective April 9, 2019. The change in classification is a result of Smith's completion of wild fire training.

There was no public comment.

At 9:33 a.m. on motion by Miller, seconded by Young, the Board voted to adjourn.

ATTEST:

April 9, 2019

ROBERT C. YODER  
Chairperson, Board of Supervisors

DANIEL L. WIDMER  
County Auditor