

**PROCEEDINGS OF THE WASHINGTON COUNTY BOARD OF SUPERVISORS MEETING
TUESDAY, JANUARY 14, 2020**

Chairperson Jack Seward Jr. called the meeting to order at 9:00 a.m. in the Courthouse chambers in regular session. Items on the agenda included the following: approval of agenda; PAWS & More Animal Shelter report and FY21 funding request; contract change orders related to Communications & Emergency Operations Center project; Washington County Recycling update – Lynn Whaley, WEMIGA; authorization to sign Application Certifications for Pre-Disaster Mitigation Grant program, designation of Jacob Thorius as applicant's authorized representative in the application for a Pre-Disaster Mitigation Grant, designation of Kathy Dolan as applicant's authorized representative in the application for a Pre-Disaster Mitigation Grant; approval of Resolution 20-04 related to the Pre-Disaster Mitigation Grant Program; Resolution 20-05 regarding adjustment to FY20 Budget Appropriations for Ambulance; personnel change request – Public Health; personnel change request – Outreach; personnel change requests – Sheriff; application for renewal of Class C Native Wine Liquor License from Wooden Wheel Vineyards, LLC, Keota, IA; application for National Provider Identifier (NPI) number; public comment; adjourn. Supervisors Stan Stoops, Abe Miller, Richard Young, and Bob Yoder were also present.

Others attending were: Bill Monroe, Southeast Iowa Union; Mary Zielinski, The News; Sally Hart, KCII Radio; Cyndie Sinn, County IT/Budget Director; Jeff Garrett, County Treasurer; Danielle Pettit-Majewski, County Public Health Director; Amber Day, Deputy Auditor; Shawn Ellingson, Chief Deputy Sheriff; Jacob Thorius, County Engineer; Zach Rozmus, County Conservation Director; Jennine Wolf, County Environmental Health Director; Cara Sorrells, County Communications Director; Sheila Hanson and Amber Talbot, PAWS and More Animal Shelter; Matt Miller, Project Manager with Carl A. Nelson & Company; Amber Williams, Board of Supervisors Administrative Assistant; and citizens Tom Duwa, Karyl Miller, Bill Miller, Bette Brant, Charlotte Stalder, and Denny Stalder.

All motions were passed unanimously by those Supervisors in attendance unless noted otherwise.

On motion by Stoops, seconded by Young, the Board voted to approve the agenda as published.

Amber Talbot and Sheila Hanson, representing PAWS & More Animal Shelter, were present to seek financial support in order to continue the group's purpose of providing animal control services for Washington County. Talbot presented figures which included an all-time record of 895 animals received in 2019 compared to 826 animals in 2018. The annual funding request amount for PAWS & More is arrived at as follows: number of animals accepted from Washington County only, multiplied by the current average daily boarding fee of \$18.00/day, multiplied by the first seven days the animal is in the care of PAWS & More. It was noted that state law requires that an impounded animal must be kept for a minimum of seven days prior to adoption or euthanasia. Based on the funding formula that was presented, the calculation is as follows: 269 county animals x \$18.00/day (boarding fee) x 7 days = \$33,894.00, plus \$1,020.00 reimbursement for 17 pick-ups that were provided at a cost of \$60.00 per call, resulting in a total funding request amount of \$34,914.00 for FY21. The amount of county funding provided for the present fiscal year is \$31,344.00. The Board took no formal action.

Matt Miller, Project Manager with Carl A. Nelson & Company, provided a brief project update regarding construction of the new Communications and Emergency Operations Center by stating that the building is enclosed and a pre-cast roof is in place. He also presented two contract change orders for Board consideration. The first change order, on behalf of DeLong Construction, Washington, Iowa, was for a net credit of \$189.00 which consisted of an \$805.00 charge for the use of a camera to locate an existing sewer line, a credit of \$4,375.00 due to no soil conditions being discovered that required over excavation and backfill, and a charge of \$3,381.00 for two runs of foundation drains. The second change order, on behalf of Peak Construction, North Liberty, Iowa, was for a net charge of \$2,287.95 which consisted of a credit for \$15,000.00 due to a lack of need for over excavation and backfill, a charge of \$7,981.91 for installation of masonry door frames, a charge of \$3,118.77 for access control changes, a charge of \$2,011.30 for alternate fill material under slab on grade, a charge of \$658.29 for rigid insulation under the building slab on grade, a charge of \$215.81 for masonry clips, a charge of \$502.13 for flooring changes, a charge of \$630.45 for additional waterproofing, and a charge of \$2,169.29 to field cut ends of precast planks for rebar dowels. On motion by Young, seconded by Stoops, the Board voted to approve a cumulative change order related to DeLong Construction, Washington, Iowa, Contract SC-18901-01, for the net credit amount of \$189.00 and to authorize the Chairperson to sign pertinent documents. On motion Miller, seconded by Stoops, the Board voted to approve a cumulative change order related to Peak Construction, North Liberty, Iowa, Contract SC-18901-02, for the net amount of \$2,287.95 and to authorize the Chairperson to sign pertinent documents.

The Washington County Recycling update was unavailable.

County Engineer Jacob Thorius informed the Board that the next four agenda items all were related to a grant application through FEMA for the purpose of flood mitigation efforts on Dogwood Avenue north of McCain's Landing on the Skunk River. The work will involve raising the road bed by approximately two feet.

On motion by Stoops, seconded by Miller, the Board voted to approve an authorization to sign Application Certifications for Pre-Disaster Mitigation Grant Program and to authorize the Chairperson to sign such documents.

On motion by Miller, seconded by Yoder, the Board voted to designate Jacob Thorius as the County's authorized representative in the application for a Pre-Disaster Mitigation Grant and to authorize the Chairperson to sign pertinent documents.

On motion by Young, seconded by Stoops, the Board voted to designate Kathy Dolan as the County's applicant's authorized representative in the application for a Pre-Disaster Mitigation Grant and to authorize the Chairperson to sign pertinent documents.

On motion by Stoops, seconded by Young, the Board voted by way of roll call vote to approve Resolution 20-04 as follows. Each Supervisor signed Resolution 20-04.

**RESOLUTION 20-04
LOCAL MATCH FOR PRE-DISASTER MITIGATION GRANT PROGRAM**

WHEREAS, Washington County (hereinafter called "the Subgrantee"), County of Washington, has made application through the Iowa Homeland Security and Emergency Management Division (HSEMD) to the Federal Emergency Management Agency (FEMA) for funding from the Pre-Disaster Mitigation Grant Program, in the amount of \$293,517 for the total project cost, and

WHEREAS, the Subgrantee recognizes the fact that this grant is based on a cost share basis with the federal share not exceeding 75% and the local share being a *minimum* of 25% of the total project cost. The *minimum* 25% local share can be either cash or in-kind match, and

THEREFORE, the Subgrantee agrees to provide and make available up to \$80,000 (Eighty-thousand dollars) of local monies to be used to meet the *minimum* 25% match requirement for this mitigation grant application.

On motion by Miller, seconded by Yoder, the Board voted by way of roll call vote to approve Resolution 20-05 as follows and to authorize the Chairperson to sign Resolution 20-05 on behalf of the Board.

**RESOLUTION 20-05
Adjustment to FY20 Budget Appropriations: AMBULANCE**

BE IT RESOLVED by the Board of Supervisors of Washington County, Iowa, that the following adjustments of appropriations for the purpose of expending funds by the Board of Supervisors are approved:

	<u>DEPARTMENT</u>	<u>FUND</u>	<u>SERVICE AREA</u>	<u>AMOUNT</u>
	INCREASES:			
26	Ambulance Services	0001	1200	72,339
	REDUCTIONS:			
99	Non-Departmental	0001	1200	72,339

On motion by Stoops, seconded by Miller, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from Public Health for Lynn Fisher whose last day of employment will occur January 23, 2020.

On motion by Miller, seconded by Yoder, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from Outreach for Brandon Hamilton whose rate of pay will change from \$26.44 per hour to \$26.94 per hour on January 14, 2020.

On motion by Young, seconded by Miller, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from the Sheriff for Angela Edwards whose last day of employment occurred January 7, 2020.

On motion by Yoder, seconded by Stoops, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from the Sheriff for Brady Bales whose last day of employment occurred January 8, 2020.

On motion by Stoops, seconded by Miller, the Board voted to approve an application for renewal of a Class C Native Wine (WCN) Liquor License from Wooden Wheel Vineyards, LLC, Keota, Iowa, for the period of February 15, 2020 to February 14, 2021. Sheriff Jared Schneider expressed no issues with the application.

Washington County Public Health Director Danielle Pettit-Majewski informed the Board that she and Young were still in the process of obtaining a National Provider Identifier (NPI) number for Washington County in its role as ambulance service provider beginning July 1, 2020. An NPI is a unique 10-digit identification number issued to health care providers in the United States by the Centers for Medicare and Medicaid Services (CMS) and is necessary for health care providers to receive reimbursement. Pettit-Majewski shared that she and Young were addressing some issues that were complicating the application process. The Board took no action.

Thorius recounted that at the January 2, 2020 Board meeting he shared two bids with the Supervisors for proposed Bridge Replacement Project BROS-SWAP-C092(103)--SE-92 involving the replacement of a bridge originally constructed in 1928 and located on Birch Avenue 1.25 miles south of Highway 22 near the unincorporated town of Nira. At that time Thorius provided a bid for the project from Iowa Bridge and Culvert, Washington, Iowa, and a bid in the amount of \$619,973.70 from Peterson Contractors, Inc., Reinbeck, Iowa, in the amount of \$691,301.75. The Engineer's estimate was \$491,000.00. Both of the two bids were rejected by the Board. Thorius continued by saying that since that time further discussion had taken place and he shared that the project specs called for a new style of beams, called box beams, to be used in the project as well as a new type of cement. The Iowa Highway Research Board is interested in a cost sharing agreement to incentivize completion of the project in order that the use of box beams could be used as a means of research and education. According to Thorius the Iowa Department of Transportation (IDOT) had offered to contribute \$79,005.52 toward the project if the County would contribute the remaining \$540,968.18 of the total project cost of \$619,973.70. Seward pointed out that if the original bid from Iowa Bridge and Culvert had been 10% more than the Engineer's estimate (\$491,000.00 multiplied by 110% which equals \$540,100.00) the bid likely would have been accepted. In turn Seward pointed out that the County share of the project as a result of IDOT funding assistance being considered would be \$540,968.18. On motion by Young, seconded by Miller, the Board voted to reconsider the bids received for Bridge Replacement Project BROS-SWAP-C092(103)--SE-92 and award the contract to Iowa Bridge and Culvert for the letting price of \$619,973.70 and authorize the Chairperson to sign pertinent documents.

There was no public comment from those assembled.

At 9:52 a.m. on motion by Yoder, seconded by Stoops, the Board voted to adjourn.

ATTEST:
January 14, 2020

JACK SEWARD JR.
Chairperson, Board of Supervisors

DANIEL L. WIDMER
County Auditor