

TENTATIVE AGENDA
WASHINGTON COUNTY BOARD OF SUPERVISORS
COURTHOUSE
222 W MAIN ST.
WASHINGTON, IOWA

The Board reserves the right to discuss and take formal action on any or all agenda items.

TUESDAY, OCTOBER 22, 2019, 9:00 A.M.

(as of Thursday, October 17, 2019 @ 5:00 p.m.)

1. APPROVAL OF AGENDA

2. NEW BUSINESS

Quarterly Report – Recorder

Quarterly Report – Auditor

Personnel change request - Outreach

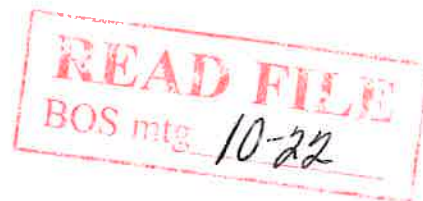
Discussion and action regarding the future of ambulance service in Washington County

3. OPEN DISCUSSION

Items as approved by Board Chairperson with public comment limited to agenda items only and 3 minutes per citizen.

4. ADJOURN

cc: All departments
Media



WASHINGTON COUNTY RECORDER'S QUARTERLY REPORT

July, August, September 2019

State of Iowa, County of Washington: To the Board of Supervisors,
 I, Jo Greiner, Recorder of the above named county and state hereby certify the following is a true
 and correct statement of the fees collected by me in my office for the quarter ending September 30, 2019,
 and the same has been paid to the Washington County Treasurer as required by law.

	July		August		September		Total for Quarter	
	County	State	County	State	County	State	County	State
Recording								
Deeds - 303	1368.00		1745.00		1250.00		4363.00	
Mortgages - 349	7204.00		5810.00		5577.00		18,591.00	
Plats - 22	49.00		125.00		100.00		274.00	
Releases - 356	821.00		757.00		540.00		2118.00	
Miscellaneous - 281	744.00		548.80		283.00		1575.80	
Auditor Fee	745.00		740.00		515.00		2000.00	
Management fee	486.00		468.00		359.00		1313.00	
Electronic Fee	486.00		468.00		359.00		1313.00	
Total number documents	486 includes 78@no charge		467 includes 61@no charge		358 includes 53@no charge		1311 includes 192@no charge	
Total Recording Fee	11903.00		10661.80		8983.00		31547.80	
Revenue Tax	3364.31	16139.69	2336.16	11207.04	2409.13	11557.27	8109.60	38904.00
Birth, Death, Marriage	688.00	2097.00	680.00	2110.00	708.00	2147.00	2076.00	6354.00
Passports	1480.00	3627.96	5107.96	1340.00	1485.00	3380.00	3720.00	8347.96
Boat, ATV, Snow	351.25	3345.15	3696.40	1938.45	258.75	1415.25	953.75	6698.85
Copy fees	271.20		271.20		132.80		552.80	
Sales/Use Tax		5011.50		8573.46		4729.73		18314.69
Dollar Total	18057.76	30221.30	14925.51	25168.95	13976.68	37205.93	46959.95	78619.50

Item totals for quarter: 1311 documents recorded, 569 birth, death and marriage certified copies, 32 marriage applications
 256 boats, atv/snowmobiles registered & titled, 74 passport applications & 113 passport photos

All of which is respectfully submitted. *Jo Greiner* 10-16-2019

County Recorder	Board of Supervisors' acknowledgement	Date
		6-2019



COUNTY AUDITOR'S REPORT OF FEES COLLECTED

Section 342.3 - Code of Iowa

STATE OF IOWA,

Washington County

TO THE BOARD OF SUPERVISORS OF Washington COUNTY:

I, DANIEL L. WIDMER

Auditor of the above named county and State, do hereby certify that the following is a true and correct statement of the fees collected by me in my office for the quarter ending SEPTEMBER 30, 20 19

and the same has been paid to proper authorities, as per duplicate vouchers No see attached hereto attached:

Office fees

For Transfer Fees	2,000.00
For Estray Fees	
For Redemption Fees	
For Tax Sale Fees	
For Other Office Fees	

Total Office Fees 2,000.00

Other Collections

For Miscellaneous Collections Other Than Office Fees

Plat Books	190.00
Copies	-
Election services	-
Fireworks permits	10.00
GIS Services	-
E911 maps	6.00

Total Other Than Office Fees 206.00

TOTAL 2,206.00

All of which is respectfully submitted,

Date:



Chairman, Board of Supervisors

County Auditor

AUDITOR'S OFFICE FEE ACCT

July - September 2019

RECEIPTS

DATE	PLAT BOOKS	COPIES	GIS	E911 MAPS	FIREWORK ELECTION	TOTAL DEPOSIT	RECEIPT NUMBER
07/31/2019	20.00	0.00	0.00	1.00	10.00	0.00	31.00 48787
July TOTALS	20.00	0.00	0.00	1.00	10.00	0.00	31.00
08/31/2019	30.00	0.00	0.00	4.00	0.00	0.00	34.00 50779
August TOTALS	30.00	0.00	0.00	4.00	0.00	0.00	34.00
09/27/2019	35.00	0.00	0.00	0.00	0.00	0.00	35.00 57824
09/26/2019	105.00	0.00	0.00	1.00	0.00	0.00	106.00 57349
September TOTAL	140.00	0.00	0.00	1.00	0.00	0.00	141.00
July TOTALS	20.00	0.00	0.00	1.00	10.00	0.00	31.00
August TOTALS	30.00	0.00	0.00	4.00	0.00	0.00	34.00
September TOTAL	140.00	0.00	0.00	1.00	0.00	0.00	141.00
TOTAL RECEIPTS	190.00	0.00	0.00	6.00	10.00	0.00	206.00

READ FILE
BOS mtg 10-27



Recorder's Monthly Report to the Treasurer

07/01/2019 to 07/31/2019

Revenue

Account Number	Description	Net
0001-1-07-8110-400000	Recording Instruments	(\$10,170.00)
0001-1-07-8110-404000	Revenue Stamps County	(\$3,364.31)
0001-1-07-8110-408000	OHV/BOAT - County	(\$351.25)
0001-1-07-8110-410000	Auditor's Transfer Fees	(\$745.00)
0001-1-07-8110-413000	Vitals Stat Fees County	(\$648.00)
0001-1-07-8110-413000-2	Marriage Application - County	(\$40.00)
0001-1-07-8110-415000	Passport Fees	(\$1,050.00)
0001-1-07-8110-415000-1	Passport Fees Photo	(\$430.00)
0001-1-07-8110-550000	Copy Fax Fees	(\$271.20)
0001-1-07-8110-822000	Overpayments	(\$16.00)
0024-1-07-8110-414000	Record Mng Fees	(\$486.00)
5300-1-07-0500-416000	E Transact Fees	(\$486.00)
Total		(\$18,057.76)
Grand Total		(\$18,057.76)

Range Summary

Range	Account	Net
Certified Copies Vitals		
	0001-1-07-8110-413000 Vitals Stat.Fees County	(\$648.00)
Certified Copies Vitals		(\$648.00)
Marriage		
	0001-1-07-8110-413000-2 Marriage Application - County	(\$40.00)
Marriage		(\$40.00)
ORV Boat		
	0001-1-07-8110-408000 OHV/BOAT - County	(\$351.25)
ORV Boat		(\$351.25)
Overage		
	0001-1-07-8110-822000 Overpayments	(\$16.00)
Overage		(\$16.00)
Passport		
	0001-1-07-8110-415000 Passport Fees	(\$1,050.00)
	0001-1-07-8110-415000-1 Passport Fees Photo	(\$430.00)
Passport		(\$1,480.00)
Recordings		
	0001-1-07-8110-400000 Recording Instruments	(\$10,170.00)
	0024-1-07-8110-414000 Record Mng Fees	(\$486.00)
	5300-1-07-0500-416000 E Transact Fees	(\$486.00)
	0001-1-07-8110-410000 Auditor's Transfer Fees	(\$745.00)
Recordings		(\$11,887.00)
Revenue Stamps		
	0001-1-07-8110-404000 Revenue Stamps County	(\$3,364.31)
Revenue Stamps		(\$3,364.31)

READ FILE
 BOS mtg 10-22



Recorder's Monthly Report to the Treasurer

08/01/2019 to 08/31/2019

Revenue

Account Number	Description	Net
0001-1-07-8110-400000	Recording Instruments	(\$8,985.00)
0001-1-07-8110-404000	Revenue Stamps County	(\$2,336.16)
0001-1-07-8110-408000	OHV/BOAT - County	(\$343.75)
0001-1-07-8110-410000	Auditor's Transfer Fees	(\$740.00)
0001-1-07-8110-413000	Vitals Stat Fees County	(\$632.00)
0001-1-07-8110-413000-2	Marriage Application - County	(\$48.00)
0001-1-07-8110-415000	Passport Fees	(\$455.00)
0001-1-07-8110-415000-1	Passport Fees Photo	(\$300.00)
0001-1-07-8110-550000	Copy Fax Fees	(\$148.80)
0001-1-07-8110-822000	Overpayments	(\$0.80)
0024-1-07-8110-414000	Record Mng Fees	(\$468.00)
5300-1-07-0500-416000	E Transact Fees	(\$468.00)
Total		(\$14,925.51)
Grand Total		(\$14,925.51)

Range Summary

Range	Account	Net
Certified Copies Vitals		
	0001-1-07-8110-413000 Vitals Stat Fees County	(\$632.00)
Certified Copies Vitals		(\$632.00)
Marriage		
	0001-1-07-8110-413000-2 Marriage Application - County	(\$48.00)
Marriage		(\$48.00)
ORV Boat		
	0001-1-07-8110-408000 OHV/BOAT - County	(\$343.75)
ORV Boat		(\$343.75)
Overage		
	0001-1-07-8110-822000 Overpayments	(\$0.80)
Overage		(\$0.80)
Passport		
	0001-1-07-8110-415000 Passport Fees	(\$455.00)
	0001-1-07-8110-415000-1 Passport Fees Photo	(\$300.00)
Passport		(\$755.00)
Recordings		
	0001-1-07-8110-400000 Recording Instruments	(\$8,985.00)
	0024-1-07-8110-414000 Record Mng Fees	(\$468.00)
	5300-1-07-0500-416000 E Transact Fees	(\$468.00)
	0001-1-07-8110-410000 Auditor's Transfer Fees	(\$740.00)
Recordings		(\$10,661.00)
Revenue Stamps		
	0001-1-07-8110-404000 Revenue Stamps County	(\$2,336.16)
Revenue Stamps		(\$2,336.16)

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Recorder's Monthly Report to the Treasurer

09/01/2019 to 09/30/2019

Revenue

Account Number	Description	Net
0001-1-07-8110-400000	Recording Instruments	(\$7,745.00)
0001-1-07-8110-404000	Revenue Stamps County	(\$2,409.13)
0001-1-07-8110-408000	OHV/BOAT - County	(\$258.75)
0001-1-07-8110-410000	Auditor's Transfer Fees	(\$515.00)
0001-1-07-8110-413000	Vitals Stat Fees County	(\$668.00)
0001-1-07-8110-413000-2	Marriage Application - County	(\$40.00)
0001-1-07-8110-415000	Passport Fees	(\$1,085.00)
0001-1-07-8110-415000-1	Passport Fees Photo	(\$400.00)
0001-1-07-8110-550000	Copy Fax Fees	(\$132.80)
0001-1-07-8110-822000	Overpayments	(\$5.00)
0024-1-07-8110-414000	Record Mng Fees	(\$359.00)
5300-1-07-0500-416000	E Transact Fees	(\$359.00)
Total		(\$13,976.68)

Grand Total **(\$13,976.68)**

Range Summary

Range	Account	Net
Certified Copies Vitals		
	0001-1-07-8110-413000 Vitals Stat Fees County	(\$668.00)
Certified Copies Vitals		(\$668.00)
Marriage		
	0001-1-07-8110-413000-2 Marriage Application - County	(\$40.00)
Marriage		(\$40.00)
ORV Boat		
	0001-1-07-8110-408000 OHV/BOAT - County	(\$258.75)
ORV Boat		(\$258.75)
Overage		
	0001-1-07-8110-822000 Overpayments	(\$5.00)
Overage		(\$5.00)
Passport		
	0001-1-07-8110-415000 Passport Fees	(\$1,085.00)
	0001-1-07-8110-415000-1 Passport Fees Photo	(\$400.00)
Passport		(\$1,485.00)
Recordings		
	0001-1-07-8110-400000 Recording Instruments	(\$7,745.00)
	0024-1-07-8110-414000 Record Mng Fees	(\$359.00)
	5300-1-07-0500-416000 E Transact Fees	(\$359.00)
	0001-1-07-8110-410000 Auditor's Transfer Fees	(\$515.00)
Recordings		(\$8,978.00)
Revenue Stamps		
	0001-1-07-8110-404000 Revenue Stamps County	(\$2,409.13)
Revenue Stamps		(\$2,409.13)

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REPORT OF PERSONNEL CHANGE

Department/Position Washington County Outreach Director
Employee Name Brandon Hamilton

New Employee

Select classification of employment, per handbook

- Full-time
- Regular part-time
- Casual part-time
- Temporary, enter expected duration of employment _____
- On-call, enter expected duration of employment _____

(also select whether Fair Labor Standards Act exempt or non-exempt)

- exempt
- non-exempt

Select status of pre-employment physical

- Required – enter date scheduled/completed _____
- Not required for selected employee classification

Enter date of hire 11/7/19
(no earlier than next board meeting)

Enter recommended pay rate \$26.44 / hour

Employment Classification Change

Enter date of change _____
(no earlier than next board meeting)

Enter class change from _____ / _____ to _____ / _____

Enter pay rate change from _____ / _____ to _____ / _____

Pay Rate Change

Enter pay rate change from _____ / _____ to _____ / _____

Enter date of change _____
(no earlier than next board meeting)

Termination of Employment

Enter date of last day worked _____

Employee will be listed as an insured driver on county policy? Yes or No

Remarks:

Effects of the action indicated above have been explained by the department head to me and I understand my class of employment and benefits as adopted by the Board of Supervisors and that payment of salary may not commence until the Board of Supervisors authorizes the County Auditor to issue pay (checks or ACH) without it's prior audit.

(signature of employee) (date)

(signature of department head) (date)

(signature of Board of Supervisors) (date)

