

**PROCEEDINGS OF THE WASHINGTON COUNTY BOARD OF SUPERVISORS MEETING
TUESDAY, OCTOBER 29, 2019**

Chairperson Bob Yoder called the meeting to order at 9:00 a.m. in the Courthouse chambers in regular session. Items on the agenda included the following: approval of agenda; Quarterly Report – Sheriff; personnel change request – Sheriff; personnel change request – Public Health; review bids and consider awarding contract for tower site equipment shelters which are a part of the Washington County Communications project; public comment; adjourn. Supervisors Abe Miller, Stan Stoops, Richard Young, and Jack Seward, Jr. were also present.

Others attending were: Sally Hart, KCII Radio; Mary Zielinski, The News; Bill Monroe, SE Iowa Union; Danielle Pettit-Majewski, County Public Health Director; Cyndie Sinn, County IT/Budget Director; Shawn Ellingson, Chief Deputy Sheriff; Jo Greiner, County Recorder; Amber Williams, Board of Supervisors Administrative Assistant; and citizens Bill Miller and Karyl Miller.

All motions were passed unanimously unless noted otherwise.

On motion by Stoops, seconded by Seward, the Board voted to approve the agenda as published.

On motion by Stoops, seconded by Miller, the Board voted to acknowledge receipt of the Washington County Sheriff’s quarterly report for the 1st quarter of FY20. The report, presented by Deputy Bill Fiordelise, included a beginning balance of \$8,916.07, total receipts in the amount of \$49,797.47 which includes unallocated funds, total disbursements of \$48,568.74, and an ending balance of \$10,144.80. The complete report is available in the office of the Washington County Auditor.

On motion by Seward, seconded by Young, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from the Sheriff for Brandon Hamilton whose last day of employment as Deputy Sheriff will occur November 6, 2019. On November 7, 2019 Hamilton will assume the duties of Washington County Outreach Director.

On motion by Miller, seconded by Young, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from Public Health for Kim Vogel whose last day of employment occurred October 21, 2019.

The Board took up review of the bids (see below) received for both new and refurbished tower site equipment shelters which are a part of the Washington County Communications project. Edge Consulting, on behalf of the County, reviewed each bid and recommended acceptance of the bid received from Cellsite Solutions, LLC in the amount of \$245,535.00 which includes new air conditioning, heating, and electrical equipment as well as a new roof for each of six shelters. This bid compares to an original budget estimate of \$325,000.00 for five shelters. The Board discussed the differences between new shelters and pre-owned refurbished shelters with Young and Seward expressing comfort with pre-owned refurbished shelters.

	Base Bid 1 New Shelters	Base Bid 2 Pre-Owned Refurbished Shelters
BDC Group Cedar Rapids, IA	\$411,635.00	no bid received
Cellsite Solutions, LLC Cedar Rapids, IA	no bid received	\$245,535.00
ThermoBond Buildings, LLC Elk Point, SD	\$457,932.00	no bid received
VFP, Inc. Roanoke, VA	\$436,500.00	no bid received

On motion by Young, seconded by Miller, the Board voted to award a contract to Cellsite Solutions, LLC to supply six pre-owned refurbished tower site equipment shelters at a total cost of \$245,535.00 and to authorize the Chairperson to sign pertinent documents.

There was no public comment.

At 9:27 a.m. on motion by Stoops, seconded by Seward, the Board voted to adjourn.

ATTEST:
October 29, 2019

ROBERT C. YODER
Chairperson, Board of Supervisors

DANIEL L. WIDMER
County Auditor