

**PROCEEDINGS OF THE WASHINGTON COUNTY BOARD OF SUPERVISORS MEETING  
TUESDAY, SEPTEMBER 4, 2018**

Chairperson Abe Miller called the meeting to order at 9:30 a.m. in the Courthouse chambers in regular session. Items on the agenda included the following: Construction funding request from Washington County YMCA; Engineer's report; discussion and action regarding Resolution 18-43 Living Roadway Trust Fund Grant Application; personnel change request – Communications; MHDS Quarterly Report; SE Iowa Link Business Associate Agreement with Iowa Counties Technology Services; amendment to labor contract between Washington County and Chauffeurs, Teamsters, and Helpers Local Union #238 (Sheriff's Deputies); Resolution 18-44 regarding Notice of Abatement of Taxes; public comment; official canvass of August 28, 2018 special election; adjourn. Supervisors Stan Stoops, Jack Seward, Jr., Richard Young, and Bob Yoder were also present.

Others attending were: Mary Zielinski, The News; Dave Hotle, KCII Radio; Zach Ulin, KCII Radio; Cyndie Sinn, County IT/Budget Director; Jacob Thorius, County Engineer; Jeff Garrett, County Treasurer; Shawn Ellingson, County Sheriff's Office; Jennine Wulf, County Environmental Health Director; John Gish, County Attorney; Marissa Reisen, County Emergency Management Director; Bobbie Wulf, County Mental Health and Disability Services Director; Ryan Schlabaugh and Amy Schulte, Washington County YMCA; Nick Liston, Carl A. Nelson and Company; and citizens Charlotte Stalder, Denny Stalder, Tom Dayton, Ed Weeks, and Les Zickefoose.

All motions were passed unanimously by those Supervisors in attendance unless noted otherwise.

On motion by Yoder, seconded by Stoops, the Board voted to approve the agenda as published.

Ryan Schlabaugh and Amy Schulte, on behalf of the Washington County YMCA, presented the Board with a request for a \$5,000.00 contribution toward a proposed YMCA project involving construction of a new YMCA facility in Washington. Specifically, the funds would be used for construction of a concrete pad for placement of a back-up generator along with the equipment necessary to prepare the generator for use. In return, the YMCA would provide the entire facility to be used as an emergency shelter and gathering spot in case of an emergency. The YMCA has applied for \$900,000 in grant funding from Enhance Iowa and citizen Ed Weeks stated that a \$5,000.00 county contribution would greatly enhance the likelihood that the grant application would be approved. Emergency Management Director Marissa Reisen stated that she felt comfortable that multiple grant possibilities exist for funding the purchase price of a generator. In response to the question of why a backup generator was not included in the initial building plans Schlabaugh responded by saying that the Y's purpose is not to have sustainable power in the event of a disaster and instead the doors would simply be closed. He added that it would be cost efficient to add accommodations for a generator to the infrastructure at the time of construction rather than at a later date. Schlabaugh also stated that the proposed building would be a very good site for an emergency shelter as 60% of Washington County residents live within 10 miles of site of the proposed building. Nick Liston with Carl L. Nelson and Company presented three preliminary generator proposals which included a full size exterior generator at a cost of \$100,000 that would operate the entire building, a smaller exterior generator at a cost of \$20,000 which would provide power and emergency lighting only with no heat or air conditioning, or rental of a portable rollup generator. Any of the three options would require connection capabilities. Young clarified that the proposed agreement with the YMCA is completely different and separate than another plan being considered by the Board related to space in a new Communications building to house an emergency operations center. Seward and Stoops expressed support for contributing \$5,000.00 to the Y in return for its use as an emergency shelter. Miller expressed reluctance due to the \$5,000.00 expense. On motion by Seward, seconded by Young, the Board voted to have the County Emergency Management Director, the County Auditor, and the County Attorney prepare a tentative proposal for the next meeting of the Washington County Board of Supervisors scheduled for September 11, 2018 for Board consideration of commitment to the YMCA of Washington to benefit Emergency Management and the County as a whole. The vote on the motion: Aye-Yoder, Seward, Young, Stoops; Nay: Miller

The Board reviewed a report provided by County Engineer Jacob Thorius that listed maintenance activities performed by Secondary Roads staff during the week of August 26, 2018. The list included blading gravel roads, hauling rock, cutting brush, replacement of crossroad and entrance pipes, sign installation, and installation of a variety of alternative surfacing options on 260<sup>th</sup> Street between Palm and Quince Avenue as part of an Iowa State University research project. The list also included construction work related to bridge rails and rip rap on the 275<sup>th</sup> St. Bridge project located east of Hoot Owl Hollow, continued saw and seal work on Highway W47 (Coppock Road) and finally pouring of footings and barrel sections related to a project on Orange Avenue southeast of Richmond that involves the removal of a bridge and replacing it with a culvert. The Board took no formal action.

County Engineer Jacob Thorius reminded the Board that earlier in the calendar year he had briefed the Board on plans to pursue grant funding in the amount of \$12,172.80 for the purchase of spray equipment. He continued by saying that he had recently received notification that the grant request was approved and that Board approval of Resolution 18-43 would allow him to sign pertinent documents related to the equipment acquisition. On motion by Seward, seconded by Yoder, the Board voted by way of roll call vote to approve Resolution 18-43 as follows and to authorize the Chairperson to sign Resolution 18-43 on behalf of the Board.

**RESOLUTION 18-43**  
**Living Roadway Trust Fund Grant Application**

**WHEREAS**, a fiscal year 2019 Living Roadway Trust Fund (LRTF) grant application for a Model 535LI Injection Sprayer has been approved.

**WHEREAS**, it is understood the total project cost reimbursed shall not exceed \$12,172.80.

**NOW THEREFORE BE IT RESOLVED**, by the Washington County Board of Supervisors in session this **4<sup>th</sup> day of September, 2018**, that Jacob Thorius be authorized on behalf of the Washington County Secondary Road Department to execute Agreement No. 90-92-LR19-343 with the Iowa Department of Transportation.

On motion by Young, seconded by Stoops, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from Washington County Communications for Lisa Dohlman whose employment ended August 20, 2018

Bobbie Wulf, Mental Health and Disability Services Director and Coordinator of Disability Services, presented the Mental Health and Disability Services quarterly report for the period of April 1, 2018 through June 30, 2018. According to the report total expenditures as of June 30, 2018 were \$751,254.93 which equates to 96.34% of the total budgeted expense amount of \$779,757.00. The ending fund balance equaled \$285,735.56. Wulf stated that with regard to the Choices drop-in center, a total of 156 unduplicated participants used the facility during the quarter for a total of 1,055 visits. She also shared that 88 crisis assessments occurred which included 18 individuals at the Washington County Hospital & Clinics and 21 individuals at the Washington Community Mental Health Center. Alan Brady was hired as the new Community Transition Coordinator in the Jail and Crisis Intervention Training (CIT) Coordinator for the SEIL Region. A total of 4 law officers from Washington County have completed CIT training and are qualified to train other officers. Wulf also stated that the first local meeting of the National Alliance on Mental Illness (NAMI) recently took place in Washington. NAMI is a nationwide grass roots advocacy group that represents individuals affected by mental illness. NAMI has state and local affiliates that in general operates with the assistance of thousands of volunteers. Members of NAMI are typically consumers of mental health services, family members, and professionals. NAMI works toward advocacy, education, support, and public awareness so that all individuals and families affected by Mental Illness can build better lives. The Board took no formal action on the report which is available for review in the office of the Washington County Auditor.

With regard to compliance with the Health Insurance Portability and Accountability Act of 1996 (HIPAA) the Board took up consideration of a Business Associates Agreement with Iowa Counties Technology Services. Discussion centered on who would be listed in the agreement as the contact person for the County should notice need to be provided and ultimately it was the general consensus of the Board that Auditor Dan Widmer would be the appropriate individual. On motion by Seward, seconded by Stoops, the Board voted to adopt and approve a Business Associates Agreement with Iowa Counties Technology Services, that Washington County be listed as the Covered Entity, that any required notices be sent by Iowa Counties Technology Services to Washington County be directed to the attention of Auditor Dan Widmer, and that Widmer be authorized to sign the agreement on behalf of the Board.

Deputy Shawn Ellingson addressed the Board and asked for approval of an amendment to an existing labor contract between Washington County and the Chauffeurs, Teamsters, and Helpers Local Union #238 (Sheriff's Deputies). The proposed amendment addresses the situation of Deputies who agree to assist the University of Iowa police in providing traffic control, crowd control, and other miscellaneous police work primarily at University of Iowa sporting events. According to the terms of the agreement, Washington County Deputies will be reimbursed at 1.5 times their current county pay rate and will be paid for the time that is scheduled through the University of Iowa. Travel time to and from such events will not be paid. Payment to staff for University of Iowa events will occur after Washington County receives payment from the University of Iowa. Ellingson stated the amendment meets with the approval of County Attorney John Gish. In answer to Seward, Ellingson said that if a Deputy was injured while working for the U of I it would be the responsibility of the Washington County workers compensation insurer to respond. Widmer stated that in such a situation it would be likely that the County's worker compensation insurance carrier would subrogate against the University of Iowa. On motion by Young, seconded by Yoder, the Board voted to approve an amendment to the labor contract between Washington County and Chauffeurs, Teamsters, and Helpers Local Union #238 (Sheriff's Deputies) and to authorize the Chairperson to sign the amendment.

On motion by Seward, seconded by Stoops, the Board voted by way of roll call vote to approve Resolution 18-44 as follows and to authorize the Chairperson to sign Resolution 18-44 on behalf of the Board.

**RESOLUTION 18-44**  
**WASHINGTON COUNTY BOARD OF SUPERVISORS**

Notice of Abatement of Taxes

WHEREAS, the following parcels, which are mobile or manufactured homes classified as buildings on leased land, were assessed for taxation in Washington County for the 2016 and 2017 tax years:

OWNER OF RECORD	PARCEL	TITLE	LOCATION
Debler, Shirley J.	0218151002	92AA94128	1220 Ginkgo Ave., Wellman, Iowa
Gent, Robert J. & Amber L.	0120400008	92AA14615	1155 135 <sup>th</sup> St., Wellman, Iowa

And, WHEREAS, these mobile or manufactured homes were removed from Washington County before January 1, 2018,

And WHEREAS, before issuing title transfer authorizations, the Washington County Treasurer estimated and collected the following advance tax payments for the 2016 and 2017 tax years:

OWNER OF RECORD	PARCEL	RECEIPT	COLLECTED	2017 TAX	UNPAID
Debler, Shirley J.	0218151002	912205	\$442.00	\$446.00	\$4.00
Gent, Robert J. & Amber L.	0120400008	911105	\$200.00	\$204.00	\$4.00

And WHEREAS, section 445.16 of the Code of Iowa requires the county board of supervisors to abate tax, interest, and costs when the county treasurer determines that it is impractical to pursue collection through tax sale or personal judgement.

NOW BE IT THEREFORE RESOLVED by the Washington County Board of Supervisors to abate the unpaid tax, penalty, and costs appearing on the receipts listed above. The county treasurer is hereby instructed to make adjustments to tax receipts and other records as needed.

There was no public comment.

At 10:00 a.m. on motion by Seward, seconded by Young, the Board voted to recess until 11:00 a.m.

At 11:03 a.m. on motion by Young, seconded by Seward, the Board voted to reconvene.

The Board canvassed the August 28, 2018 special election results as follows:

**STATE OF IOWA**  
**ABSTRACT OF VOTES**

**Washington County, Iowa**

We, the undersigned Members of the Board of Supervisors and ex-officio County Board of Canvassers for this County, do hereby certify the following to be a true and correct abstract of the votes cast in this County at the CRAWFORDSVILLE SPECIAL ELECTION held on the 28th day of August, 2018, as shown by the tally lists returned from the election precincts.

**City Council Member**

Tom Conrad	Received thirty-five (35) votes
Catherine E. Williams	Received thirty-four (34) votes
<b>Candidate Total</b>	<b>Sixty-nine (69) votes</b>
SCATTERING	Two (2) votes
TOTAL	Seventy-one (71) votes

**We therefore declare:**

Tom Conrad duly elected for the office of City Council Member for the unexpired term ending December 31, 2019.

We, the undersigned Members of the Board of Supervisors and ex-officio County Board of Canvassers for this County, do hereby certify the following to be a true and correct abstract of the votes cast in this County at the MID-PRAIRIE SPECIAL ELECTION held on the 28th day of August, 2018, as shown by the tally lists returned from the election precincts.

**Mid-Prairie School Director to fill vacancy**

Randy Billups	Received one hundred twenty-five (125) votes
Emily Uhl	Received two hundred twenty-three (223) votes
<b>Candidate Total</b>	<b>Three hundred forty-eight (348) votes</b>
SCATTERING	One (1) votes
TOTAL	Three hundred forty-nine (349) votes

**We therefore declare:**

Emily Uhl duly elected for the office of Mid-Prairie School Director to fill the vacancy for the unexpired term ending in 2019.

**IN TESTIMONY WHEREOF**, we have hereunto set our hands and caused to be affixed the seal of this county by the Clerk of the Board of Supervisors.

Done at Washington, Iowa, the county seat of Washington County, Iowa, this 4th day of September, 2018.

On motion by Yoder, seconded by Stoops, the Board voted to accept, as official, the results of the August 28, 2018 Special Election as canvassed.

At 11:15 a.m. on motion by Stoops, seconded by Young, the Board voted to adjourn.

ATTEST:

September 4, 2018

ABE C. MILLER  
Chairperson, Board of Supervisors

DANIEL L. WIDMER  
County Auditor