

**PROCEEDINGS OF THE WASHINGTON COUNTY BOARD OF SUPERVISORS MEETING
TUESDAY, SEPTEMBER 3, 2019**

Chairperson Bob Yoder called the meeting to order at 9:00 a.m. in the Courthouse chambers in regular session. Items on the agenda included the following: approval of agenda; public hearing regarding proposed minor subdivision to be identified as Sunrise Acres Subdivision and to be located in the N $\frac{3}{4}$ of the E $\frac{1}{4}$ of Section 21, Township 74 North, Range 7 West (Marion Township); Resolution 19-41 regarding acceptance and approval of minor plat for Sunrise Acres Subdivision; amendment to contract for installation of access control and video surveillance equipment in Washington County facilities; Resolution 19-44 regarding Property Tax Abatement; Resolution 19-45 regarding Notice of Property Tax Abatement; Resolution 19-46 regarding Notice of Property Tax Abatement; public comment; adjourn. Supervisors Abe Miller, Stan Stoops, Richard Young, and Jack Seward were also present.

Others attending were: Mary Zielinski, The News; Sally Hart, KCII Radio; Danielle Pettit-Majewski, County Public Health Director; Cyndie Sinn, County IT/Budget Director; Jeff Garrett, County Treasurer; Jennine Wolf, County Environmental Health Director; Deb Seale, County Subdivision Coordinator; Shawn Ellingson, Deputy Sheriff; Marissa Reisen, County Emergency Management Coordinator; Amber Williams, Board of Supervisors Administrative Assistant; and citizens Karyl Miller, Bill Miller, Jason Sutton, Charlotte Stalder, Denny Stalder, and Tom Dayton.

All motions were passed unanimously unless noted otherwise.

On motion by Miller, seconded by Seward, the Board voted to approve the agenda as published.

On motion by Young, seconded by Stoops, the Board voted to open a public hearing regarding a proposed minor subdivision to be identified as Sunrise Acres Subdivision and to be located in the N $\frac{3}{4}$ of the E $\frac{1}{4}$ of Section 21, Township 74 North, Range 7 West (Marion Township). Subdivision Coordinator Deb Seale informed the Board that the proposed subdivision would consist of two lots. Lot #1 contains 1.59 acres which includes 0.31 acres of road right-of-way and a house. Lot #2 consists of 4.18 acres which includes 0.93 acres of road right-of-way. Plans call for the construction of a dog boarding and grooming business on Lot #2. All related ordinance requirements for a minor subdivision have been met by the applicant unless waived by the Subdivision Coordinator. The plat and associated submittals have also been reviewed and approved by the offices of the Auditor, County Engineer, Environmental Health Administrator, GIS Department, and Subdivision Coordinator. Also, according to Seale, proper legal notification of the hearing was provided to the adjacent property owners as well as the attorney handling the subdivision by way of certified letter. Seale recommended approval of the minor subdivision and of Resolution 19-41. There was no comment from those assembled. On motion by Seward, seconded by Miller, the Board voted to close the public hearing.

On motion by Miller, seconded by Seward, the Board voted by way of roll call vote to approve Resolution 19-41 as follows and to authorize the Chairperson to sign Resolution 19-41 on behalf of the Board.

**RESOLUTION 19-41
ACCEPTANCE AND APPROVAL OF MINOR PLAT FOR
SUNRISE ACRES SUBDIVISION**

WHEREAS, Jordan D. Farrier and Ashley K. Farrier, husband and wife, owners of the property described herein, wish to voluntarily subdivide the same property and have filed for approval of the Minor Subdivision Plat of SUNRISE ACRES SUBDIVISION, a subdivision of real estate the part of which is described as follows, to wit:

Sunrise Acres Subdivision being all of Auditor's Parcel "H" in Lot 2 of the Auditors Subdivision of the North $\frac{3}{4}$ of the East Quarter of Section 21, Township 74 North, Range 7 West of the 5th P.M., Washington County, Iowa and more particularly described as follows: Beginning at the Northeast corner of the Southeast Quarter of the Northeast Quarter of said section 21: thence South 00°0'00" West a distance of 840.09 feet, along the Section line to the Northeast corner of Auditor's Parcel "G"; thence the North 89°58'43" West, a distance of 299.98 feet, along the North line of Auditor's Parcel "G" and through the Northwest corner of Auditor's Parcel "G"; thence North 00°00'06" West, a distance of 835.21 feet, to the North line o the Southeast Quarter of the Northeast Quarter; thence North 89°05'24" East, a distance of 300.04 feet to the POINT OF BEGINNING; said described tract containing 5.77 Acres, more or less, including 1.24 Acres, more or less, of road right-of-way along Wayland Road. Sunrise Acres Subdivision being subject to all restrictions and easements or record.

WHEREAS, Washington County, Iowa has adopted a Subdivision Ordinance, per Chapter 354 of the Code of Iowa, as amended; and

WHEREAS, said plat and the attachments thereto have been examined by the Washington County Board of Supervisors and have been found to conform to the requirements of the Washington County Comprehensive Plan, Subdivision Ordinance; and the requirements of other ordinances and with the laws of the State of Iowa governing such plats;

NOW, THEREFORE, BE IT RESOLVED that the subdivision as it appears on the Minor Subdivision Plat affixed hereto known as SUNRISE ACRES SUBDIVISION should be and the same is hereby accepted and approved by the Washington County Board of Supervisors; and

BE IT FURTHER RESOLVED that the Chairperson of the Washington County Board of Supervisors and the County Auditor are hereby authorized and directed to certify this Resolution which shall be affixed to the plat.

Auditor Dan Widmer explained that Hawkeye Area Community Action Program (HACAP), who leases Building 1 at the Orchard Hill complex, would like Building 1 to be included in the County's plans for installation of access control and video surveillance equipment at the Orchard Hill complex and is willing to reimburse the County for the total cost of doing so. Widmer stated that even with adding the bid of \$34,050.00 for Building 1 to the existing total bid package, the new bid package was still the lowest. On motion by Young, seconded by Stoops, the Board voted to amend the contract with Tri City Electric for the installation of access control and video surveillance equipment in Washington County to include Orchard Hill Building 1 and to authorize the Chairperson to sign pertinent documents on behalf of the Board.

On motion by Seward, seconded by Young, the Board voted by way of roll call vote to approve Resolution 19-44 as follows and to authorize the Chairperson to sign Resolution 19-44 on behalf of the Board.

RESOLUTION 19-44
Notice of Property Tax Abatement

WHEREAS, the following parcel, which is a mobile or manufactured home, is classified as a building on leased land and was assessed for taxation in Washington County for the 2018 tax year:

<u>Owner of Record</u>	<u>Parcel</u>	<u>Location</u>
Barbara A. Aldeman	0124253022	108 8 th Ave., Wellman

AND, WHEREAS, the mobile or manufactured home was removed from Washington County before January 1, 2019,

And **WHEREAS**, before issuing a title transfer authorization, the Washington County Treasurer estimated and collected the following advance tax payment for the 2018 tax year:

<u>Owner of Record</u>	<u>Date</u>	<u>Collected</u>	<u>2018 Tax</u>	<u>Unpaid</u>
Barbara A. Aldeman	6/25/2018	\$768.00	\$820.00	\$52.00

AND, WHEREAS, section 445.16 of the Code of Iowa requires the county board of supervisors to abate tax, interest, and costs when the county treasurer determines that it is impractical to pursue collection through tax sale or personal judgement.

NOW BE IT THEREFORE RESOLVED by the Washington County Board of Supervisors to abate the remaining \$52 of unpaid tax appearing on receipt 014011 and make adjustments to records as needed.

On motion by Miller, seconded by Stoops, the Board voted by way of roll call vote to approve Resolution 19-45 as follows and to authorize the Chairperson to sign Resolution 19-45 on behalf of the Board.

RESOLUTION 19-45
Notice of Property Tax Abatement

WHEREAS, the City of Washington has acquired the following parcel which was assessed for taxation on January 1, 2018 (covering FY 2019 and payable in FY 2020):

<u>Parcel</u>	<u>Address</u>	<u>Date Acquired</u>	<u>Date Processed</u>	<u>2018 Tax</u>
1117378012	202 E Jefferson St.	3/27/2018	10/25/2018	\$ 366.00

AND, WHEREAS, property taxes for the 2018 tax year, which were owing on July 1, 2018, remain unpaid,

AND WHEREAS, due to a delay in processing the transfer, the City of Washington was unable to apply for exemption before July 1, 2018,

AND WHEREAS, the City of Washington, Iowa, has requested that the Washington County Board of Supervisors abate the unpaid property tax for the parcel,

NOW BE IT THEREFORE RESOLVED, by the Washington County Board of Supervisors to abate the \$366 tax appearing on receipt 012801 and make adjustments to records as necessary.

On motion by Seward, seconded by Young, the Board voted by way of roll call vote to approve Resolution 19-46 as follows and to authorize the Chairperson to sign Resolution 19-46 on behalf of the Board.

RESOLUTION 19-46
Notice of Property Tax Abatement

WHEREAS, the City of Washington has acquired the following parcels which were assessed for taxation on January 1, 2018 (covering FY 2019 and payable in FY 2020):

<u>Parcel</u>	<u>Address</u>	<u>Date Acquired</u>	<u>2018 Tax</u>
1117378016	302 E Jefferson St.	11/14/2018	\$3,108.00
1108302001	West 18 th St.	9/6/2018	\$ 6.00
1108302002	West 18 th St.	9/6/2018	\$ 32.00

AND, WHEREAS, property taxes for the 2018 tax year, which were owing on July 1, 2018, remain unpaid,

AND WHEREAS, The Washington County Treasurer advised the City of Washington of the tax due by notice mailed on August 15, 2019,

AND WHEREAS, section 445.63 of the Code of Iowa requires the board of supervisors to abate property tax owing against a parcel before the parcel was acquired by a political subdivision upon notification to the governing body and their failure to immediately pay the taxes due,

AND WHEREAS, the City of Washington, Iowa, has requested that the Washington County Board of Supervisors abate the unpaid property tax for the parcels,

NOW BE IT THEREFORE RESOLVED, by the Washington County Board of Supervisors to abate the \$3,108 tax appearing on receipt 003346, the \$6 tax appearing on receipt 020362, and the \$32 tax appearing on receipt 014683 and costs and make adjustments to records as necessary.

There was no public comment.

At 9:25 a.m. on motion by Miller, seconded by Young, the Board voted to adjourn.

ATTEST:
September 3, 2019

ROBERT C. YODER
Chairperson, Board of Supervisors

DANIEL L. WIDMER
County Auditor