

**BOARD OF SUPERVISORS
WASHINGTON COUNTY, IOWA
REGULAR MEETING OF TUESDAY, AUGUST 21, 2018**

Chair Abe Miller called the meeting to order at 9:00 am in the Courthouse chambers in regular session. Items on the agenda included the following: public hearing re: instituting proceedings/taking action on agreement for release of easement over certain property located in Section 30-76-9, to Vision Ag, LLC, Keota; Resolution 18-38 to release easement and approve purchase agreement for Kewash Trailhead; Engineer's Report; Recycling update–Lynn Whaley, WEMIGA; Conservation FY17-18 Annual Report; Personnel Change Request–Conservation; Appointment of Project Manager(s) for Communications Project; Resolution 18-39 setting date for election on proposition of entering in loan agreement and issuing bonds for purpose of constructing, furnishing and equipping an Emergency Communications Facility. Supervisors Stan Stoops, Jack Seward, Jr., Richard Young; and Bob Yoder were also present.

All motions were passed unanimously by those Supervisors in attendance unless noted otherwise.

The Board voted to approve the amended agenda as published.

A public hearing was opened to discuss an agreement for release of an easement over certain property located in Section 30, Township 76 North, Range 9 West, to Vision Ag, LLC of Keota. County Attorney John Gish explained that this was for the County Kewash Trailhead in Keota and he illustrated by map the east-west portion of the trail in question which goes to the Keokuk-Washington County line. The goal is to re-route the Kewash Trail around Vision Ag and Farmers Coop in Keota, rather than between them. This will also accommodate a new pavilion and paved parking lot near the trailhead put in by Conservation. Of the 100 foot wide strip, the southern 50 foot was released last year to Farmers Coop and the remaining northern 50 foot is to be released now to Vision Ag. Parcel E going into the trailhead in Keota will go to the City of Keota. This is an agreement that is mutually beneficial to everyone involved with no costs to the County. Seward moved to close the public hearing. Stoops seconded the motion.

The Board voted by way of roll call vote to approve Resolution 18-38 releasing easement and approving purchase agreement concerning the Kewash Trailhead in Keota and to authorize the Chair to sign.

County Engineer Jacob Thorius reported a list of maintenance activities performed by the Secondary Roads staff during the week of August 12. The list included blading of gravel and dirt roads, hauling rock, cutting brush, mowing paved and gravel road shoulders, replacing crossroad and entrance pipes, work on paved shoulders, installing signs and seeding. The list also included continued work on the shoulder area of the Riverside Road, pouring the bridge rail on the 275th St. bridge, continued work on the Coppock Road and pouring of footings for a culvert on Orange Avenue. Seward reported that he had received good comments on brush cutting done with new equipment. Miller said he had also received good remarks in this regard. The Board took no formal action.

Lynn Whaley of WEMIGA Waste Systems addressed the Board with a County recycling report for July. He reported that the main impact is that the numbers for landfill tonnage is down from the previous month and also from the previous year. Tire, oil and appliance numbers are up but the landfill tonnage has a much greater impact. TV and electronics numbers are also down from the previous month. The cracks in the floor of the recycling building have now been filled and a new culvert put in the driveway. A fence project on the north side is in the budget but has not yet been started. The complete report is available in the County Auditor's Office.

County Conservation Director Steve Anderson gave his Annual Report for FY17-18 along with Conservation Board President Craig Capps. Anderson commented that there had been great board member participation this past year. There were staff changes with a new Ranger and Center Coordinator. He reported expenditures for projects in the amount of \$133,000.00, a property tax levy of 55 cents per thousand dollars of assessed valuation, total overall expenditures of \$777,531, total revenue of \$221,068 in the capital projects account, and total disbursements of \$133,276 in the capital projects account. The report also included activity involving Resource Enhancement and Protection (REAP) with \$133,291 in funds available, DNR fines and forfeitures with a current balance of \$1,581, disbursements of \$137,399 in equipment acquisition (including a skid loader purchased for \$68,089), Marr Park residence improvements, and replacement of 25 picnic tables for \$14,529. There were upgrades to Willow Pond, the Kewash Nature Trail, Foster Woods and Clemons Creek Rifle Range. A paved camping pad was added to Site 1 of Marr Park and it is handicap compliant. There was a new record for attendance in the third quarter of FY17-18 for the Conservation Education Center with a total of 965 visitors during the turtle exhibit. A total of \$6,610 was received in rental fees. The Environmental Education Program involved 247 programs presented to 13,679 attendees. Capps added that he hopes the community will get out to visit the parks. He commented that the Clemons Creek Shooting Range is very nice and is partially funded by law enforcement officers from Johnson County and Linn County. Conservation strives to receive as many grants and as much REAP money as possible to keep taxes down and still have a great park system. He also commented on the added paved camping site at Marr Park. Miller said he knew several people from the public who loved the shooting range. Young added that he would like to see the discarded shells cleaned up by the people who use the range. The Board voted to accept the Conservation Board's annual report for FY17-18. The complete report is available in the County Auditor's office.

The Board voted to acknowledge a personnel change request from Conservation for termination of employment of Kyle Harland effective August 10, 2018. Kyle was hired for summer help and is now returning to school.

RACOM (whom the County has contracted with for the mandated new Communications emergency radio equipment) has requested certain points of contact for project management decisions, project milestone sign-offs and work/change orders. Seward reported that RACOM has delegated Project Management Decisions to Scott Zaputil; Project Milestone Sign-offs to Scott Zaputil; and Work Orders/Change orders to Diana Richardson. Regarding the RACOM P25 System project, on motion by Seward, seconded by Young, the Board recognizes and designates the points of contact for Project Management Decisions to 911 & Communications Director Cara Sorrells or Sheriff Jared Schneider; Project Milestone Sign-offs to County Supervisors Richard Young or Jack Seward, Jr.; and Work Orders/Change Orders to County Supervisor Richard Young. This is only for purposes of establishing a chain of command for point of reference.

Next, the Board held a lengthy discussion concerning Resolution 18-39 setting a date for an election on the proposition of entering into a loan agreement and issuing bonds for the purpose of constructing, furnishing and equipping an Emergency Communications Facility. The Board took no formal action. It was determined that a Work Session should be held on Monday, August 27 with professionals Neumann-Monson Architects and Carl A. Nelson and Company, who have been involved in helping to determine the cost of the project.

During the public comment portion of the meeting Public Health Director Danielle Pettit-Majewski reminded everyone that this is back-to-school week and that new immunizations are now required. Public Health is accepting appointments for these immunizations.

At 10:15 am the Board voted to adjourn.

Attest: s/SUSAN J. MEEKS, Deputy County Auditor