

**THE REGULAR MEETING OF THE
WASHINGTON COUNTY CONSERVATION BOARD**

August 8th, 2019

Meeting to order: President Craig Capps called the meeting to order at 4:29 PM at the Washington County Conservation Education Center.

Roll call:

BOARD MEMBERS PRESENT: Craig Capps, Barb Donkersloot, Kim Prier, Stan Stoops, & Bill Nickell

BOARD MEMBERS ABSENT:

STAFF PRESENT: Executive Director Zach Rozmus, Maintenance Tech. Fritz Engel, Ranger Tech Cody Smith, Ranger Tech Brett Johnson, Center Coordinator Randi Brase

GUESTS PRESENT: Dan Widmer, Jim Millice, Carol Steinbeck

Approval of agenda: A motion was made to approve the agenda as provided by Stan Stoops and seconded by Barb Donkersloot. Carried unanimously.

Review previous meeting minutes: A motion was made by Bill Nickell to approve the July 11th, 2019 regular meeting minutes. Motion was seconded by Kim Prier and carried unanimously.

DISCUSSIONS AND ACTIONS:

Annual Report

Director Zach Rozmus delivered the annual report with assistance of the conservation staff. Rozmus noted that it was another very strong year for conservation financially. Stan Stoops made a motion to acknowledge the 2018-2019 Annual Report, motion was seconded by Barb Donkersloot. Motion carried unanimously.

Rozmus noted that he would be presenting the annual report to the board of supervisors at their scheduled meeting on August 13th.

Naturalist Hiring Process

Rozmus explained that conservation was still accepting applications for the vacant naturalist position until August 14th, 2019 @4:30PM. Rozmus said that he was already very pleased with the interest the open position had garnered. Rozmus said he was confident he'd find a new naturalist that will carry the environmental education program into the future.

Rozmus finished by telling the board members that he would keep them posted as the hiring process continued to transpire.

Kewash Nature Trail Construction Resolution

Rozmus explained to all those present that the physical construction of the Kewash trail paving and enhancements had been completed for some time now but a final punch list of work site items was completed on the 25th of July. Conservation was charged for **36.5** working days. Thus Rozmus requested the board vote on resolution no. 08-08-19-1 to formally acknowledge the completion of construction on the Kewash trail, then provide Rozmus the authority to sign the work completion documents.

Kim Prier made a motion to accept resolution no. 08-08-19-1 pertaining to the construction of the Kewash trail. Motion was seconded by Bill Nickell. Roll call votes are listed below.

NAME	AYE	NAYE	ABSENT	ABSTAIN
President Craig Capps	X			
V. President Barb Donkersloot	X			
Member Stan Stoops	X			
Member Bill Nickell	X			
Member Kim Prier	X			

Resolution passed 5-0

Fern Cliff Tree Survey

Rozmus stated that the Fern Cliff tree survey was an idea that came up spur of the moment. Washington County GIS Coordinator Dewy Royer currently has an intern named Brianna Zumhof. Through discussions Royer explained to Rozmus that he would be open to Zumhof assisting conservation with some mapping projects. Through those conversations, Rozmus learned that Zumof had experience conducting tree surveys while in college.

Rozmus and Zumhof worked together to formulate a plan and now are in the process of conducting a tree species survey at Fern Cliff Park. Zumhof with the assistance of conservation's staff are working towards identifying, measuring, and mapping 50meter sample areas within Fern Cliff.

Rozmus said he was excited to see the results of the project and that he had been impressed with how well his staff and Zumhof were working together.

Updates:

I. Marr Park Native Seeding

Rozmus happily announced that all the native seeding at Marr Park was complete. Rozmus worked with Scott Mellinger who is heavily involved in Pheasants Forever. Rozmus provided his vision of the seeding's to Mellinger, who then provided guidance for which seed blends would be the best options.

Rozmus said that the seeding sites will be pretty barren for a period of time but he hoped that once established, the natives would decrease maintenance and also provide a beautiful setting for the park.

Craig Capps asked if it were possible to place signs near some of the seeding sites to help explain the idea to the public. Rozmus agreed with Capps and explained that staff was already in the process of creating the signs.

II. Clemons Creek Gun Range Fence

Rozmus announced that Harbison Fencing had completed the south fence at the gun range. Rozmus said he was very happy with the work they completed. Rozmus explained that they ripped out all the old fence and replaced it with a new one all in one day. Rozmus provided before and after photos of the project.

III. Foster Pond Parking Area

Rozmus stated that while fishing at Foster Pond he noticed that the parking area was in need of some attention. Rozmus said that his staff tore out the old fence that was in place, brought in new rock, placed parking barricades, and repurposed 4X6 posts to hold the parks signage.

Rozmus said that this project came together rather quickly and was a great display of the vast array of skills the conservation staff possesses.

IV. Kirkwood Trail Head

New signs had been posted at the trail head. Rozmus explained that all that remained regarding the project was waiting for the newly planted grass to establish, and to remove the sediment control devices once the necessary vegetation rate was achieved.

Review of monthly reports

Maintenance Technician Fritz Engel's monthly report was provided and reviewed.

Center Coordinator Randi Brase' monthly report was provided and reviewed.

Ranger/Technician Cody Smith's monthly report was provided and reviewed.

Ranger/Technician Brett Johnson's monthly report was provided and reviewed.

Executive Director Zach Rozmus' monthly report was provided and reviewed.

Bills Approved For Payment

Following discussion, a motion was made by Stan Stoops and seconded by Kim Prier to approve the following bills totaling \$22,157.49 for payment, and to authorize the President to sign each claim. Motion was carried unanimously.

TO WHOM	FOR	AMOUNT
Ace-N-More	Cleaning supplies, insect repellent, worms, string trimmer, hand tools, faucet, paint	\$370.61
Adam Miller	Kestrel Camp refund	\$30.00
Agriland	Fuel and new tanks	\$5,688.36
Alysha Genkinger	Kestrel Camp refund	\$30.00
Amanda Mullins	Kestrel Camp refund	\$30.00
Arnold Motor	Gloves	\$54.36
Becca Droll	Kestrel Camp refund	\$30.00
Brenna Goode	Kestrel Camp refund	\$30.00
Brett Johnson	Ranger uniform	\$291.96
Cash-N-Carry Chemicals	Citrine	\$120.00
Copy Systems	Monthly contract	\$59.94
Courtney Cable	Kestrel Camp refund	\$30.00
CS Auto Body	Tailgate for truck	\$1,399.00
Dana Striegel	Kestrel Camp refund	\$30.00
DeLong Construction	Kewash	\$3,744.20
Douds Stone	Stone for Foster and Crawford pond	\$362.80
Eastern Iowa Light & Power	Electricity service	\$3,089.67
Erika Rodriguez	Kestrel Camp refund	\$30.00
Greiner Discount Tires	Tires for trailer	\$1,270.50
Harbison Fencing	Fencing for Clemons	\$1,661.25
Henry Coutny Health Center	CPR certifications	\$90.00
Ideal Ready Mix	Cement at Foster Pond	\$667.50
Jesse Neitzel	Kestrel Camp refund	\$30.00

John Deere Financial	Gate at Foster Pond, mower and weed wacker equipment	\$428.41
Larry Ambrose	Campground Host	\$400.00
Leison Pumping, Inc.	Pumped McCains	\$300.00
Luke Waste	June trash service	\$370.00
Matt McClellan	Kestrel Camp refund	\$30.00
O'Reilly	Hitch for truck	\$75.95
SEMCO Landfill	Trash from basement and closets	\$12.00
State Hygienic Lab	Water testing	\$65.00
Treeside Day Camp	Treeside Day Camp refund	\$100.00
US Cellular	Cell service	\$276.69
Walmart	Program material,mulch, safety glasses, cleaning supplies	\$165.53
Washington County Secondary Roads	Oil change and tire rotation	\$80.93
Washington State Bank	Visa credit card	\$462.97
Wilson's	Spicket at Lodge	\$23.80
Windstream	Internet services	\$196.06
Zach Shepherd	Kestrel Camp refund	\$30.00
TOTAL BILLS		\$22,157.49

Meeting Adjourned: A motion was made by Bill Nickell and seconded by Stan Stoops to adjourn the meeting at 5:19PM. Motion was carried unanimously.

SIGNATURE

DATE