

**PROCEEDINGS OF THE WASHINGTON COUNTY BOARD OF SUPERVISORS MEETING  
TUESDAY, JULY 28, 2020**

At 9:00 a.m. Chairperson Jack Seward Jr. called to order in regular session a meeting of the Washington County Board of Supervisors which took place in the Washington County Courthouse. Items on the agenda included the following: approval of agenda; public comment related to agenda items; modification of personnel change request - County Attorney; update regarding City of Wellman voluntary annexation plan; Washington County Recycling update - Lynn Whaley, WEMIGA; personnel change request - Auditor; personnel change requests - Sheriff; review and approval of Washington County Integrated Roadside Vegetation Management Plan; 28E Agreement re "East Central Iowa Local Workforce Development Area Chief Elected Officials Shared Liability Agreement"; Resolution 20-46 for Creation and Operation of the Service Delivery of East Central Iowa Local Workforce Development Area Consortiums; COVID-19 update; public comment subject to approval of Board Chairperson. Supervisors Stan Stoops, Abe Miller, and Bob Yoder were also in attendance. Supervisor Richard Young was absent.

Others attending were: Mary Zielinski, The News; Shawn Ellingson, Chief Deputy Sheriff; Anthony Janney, Asst. County Attorney; Cyndie Sinn, County IT/Budget Director; Marissa Reisen, County Emergency Management Coordinator; Kelly Litwiller, Wellman City Administrator; Lynn Whaley, WEMIGA Waste Systems; Amber Williams, Board of Supervisors Administrative Assistant; and various other individuals listened and/or watched remotely by way of electronic means.

All motions were passed unanimously by those Supervisors in attendance unless noted otherwise.

On motion by Yoder, seconded by Stoops, the Board voted to approve the agenda as published.

There was no public comment related to agenda items.

On motion by Miller, seconded by Yoder, the Board voted to acknowledge and authorize the Chairperson to sign, a modified personnel change request from the County Attorney's office for the hiring of Sandra Jara as Office Manager/Legal Secretary at the rate of \$20.12 per hour beginning at 10:00 a.m. on July 28, 2020. The modification adjusts the beginning date of employment for Ms. Jara from August 3, 2020 to July 28, 2020.

Wellman City Administrator Kelly Litwiller informed the Board that under consideration at the present time by the City of Wellman is a voluntary annexation of 1.377 acres located at the Southeast corner of 1<sup>st</sup> Avenue and 6<sup>th</sup> Street in Wellman and owned by Jeffrey and James Bohr. Current plans are that a Dollar General retail store will be built on the property. On motion by Seward, seconded by Stoops, the Board voted to acknowledge the plans of the City of Wellman to annex property.

Lynn Whaley, WEMIGA Waste Systems, presented a report detailing activities for June 2020. During the month WEMIGA processed 81.75 landfill tons, 4.18 tons of paper, 8.58 tons of plastic, 5.16 tons of cardboard, 11.32 tons of tin and aluminum, 29.24 tons of recyclable material, 27 appliances, 20 televisions and other electronic devices, 33 tires, and 55 gallons of used oil. For the first six months of the current calendar year the average amount of monthly recyclable materials has averaged 20 tons. On motion by Stoops, seconded by Yoder, the Board voted to acknowledge the monthly report for the Washington County Recycling Center provided by Lynn Whaley of WEMIGA Waste Systems. The report is available for review in the County Auditor's office.

On motion by Miller, seconded by Stoops, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from the Auditor for the hiring of Darren Dennler as a temporary non-exempt Courthouse Entrance Monitor effective July 28, 2020, at the rate of \$17.47 per hour for his Courthouse duties. The County Auditor is hereby authorized to issue pay warrants upon proper certification from the Department Head.

On motion by Miller, seconded by Yoder, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from the Sheriff for Darren Dennler who will become a non-exempt jail employee on July 28, 2020, at the rate of \$14.27 for his duties related to the Sheriff's Office. The County Auditor is hereby authorized to issue pay warrants upon proper certification from the Department Head.

On motion by Seward, seconded by Yoder, the Board voted to acknowledge, and authorize the Chairperson to sign, individual personnel change requests from the Sheriff with an end of employment effective date of June 30, 2020, for Brandon Banks, Jamie Delzell, Jase Hammes, Zachary Morrison, Bruce Murphy, Dan Stigers, and Randall Tisor.

On motion by Miller, seconded by Stoops, the Board voted to approve the Washington County Integrated Roadside Vegetation Management Plan and to authorize the Chairperson to sign the plan on behalf of the Board. The stated goals of the plan are as follows:

- 1) Preserve and provide safe, functional, and environmentally improved corridors of travel throughout Washington County.
- 2) Utilize a long-term integrated management program that promotes desirable, self-sustaining plant communities.
- 3) Encourage those plant communities that are native to Iowa through preservation and re-establishment whenever practical.
- 4) Make more efficient and effective use of chemicals to control undesirable plants.
- 5) Enhance the scenic qualities of roadsides and their value as habitat.

The County Supervisors and/or Chief Elected Officials representing the East Central Iowa Workforce Development Area met on July 9, 2020 to discuss a proposed 28E Agreement regarding the Shared Liability Agreement of the seven-county area. Those in attendance voted unanimously to recommend this document be presented to each county's Board of Supervisors for consideration. The agreement is described as the foundation of the local workforce development area and documents how individuals will work together to ensure workforce activities are meeting the needs of job seekers and businesses throughout the local area. The agreement outlines the various purposes of the organization, the terms of the agreement, CEO designation, organization financing, CEO responsibilities, CEO authority and duties, the handling of misspent funds or disallowed costs, dispute resolution, local workforce development board, insurance, designation of a fiscal agent, general provisions, and termination/withdrawal. On motion by Yoder, seconded by Miller, the Board to approve the East Central Iowa Local Workforce Development Area Chief Elected Officials Shared Liability Agreement and also to authorize the Chairperson to sign the agreement on behalf of the Board.

On motion by Miller, seconded by Yoder, the Board voted by way of roll call vote to approve Resolution 20-46 as follows and to authorize the Chairperson to sign Resolution 20-46 on behalf of the Board.

#### **RESOLUTION 20-46**

#### **A RESOLUTION PROVIDING FOR COOPERATION WITH OTHER GOVERNMENTAL UNITS IN THE CREATION AND OPERATION OF THE SERVICE DELIVERY OF EAST CENTRAL IOWA LOCAL WORKFORCE DEVELOPMENT AREA CONSORTIUMS**

**WHEREAS**, the Governor of Iowa determined that the counties of Benton, Cedar, Iowa, Johnson, Jones, Linn, and Washington shall comprise the east Central Iowa Local Workforce Development Area pursuant to the **Workforce Innovation and Opportunity Act (WIOA)** of 2014, and

**WHEREAS**, the WIOA of 2014 requires, and Chapter 28E, Code of Iowa (2019) allow, units of local government to indicate their joint participation in the WIOA, be executing a joint exercise of powers agreement in accordance with those laws and regulations, and

**WHEREAS**, the heretofore-named counties desire to participate in, and be a member of the East Central Iowa local workforce Development Area as designated by the governor;

**NOW, THEREFORE, BE IT RESOLVED BY** the county of Washington, Iowa, that it does hereby pledge its cooperation with the governing bodies of other cooperating governmental units in the creation and operation of the Chief Elected Official Board of the east Central Iowa Workforce Development Area by adopting the Articles of Agreement of such Board which is attached hereto and by this reference made a part hereof.

The Board received an update as to the County's response to COVID-19 from Public Health Administrator Danielle Pettit-Majewski who participated by way of telephone. She shared that presently in Washington County there have been 2,887 individuals tested, 281 confirmed cases, and 11 deaths resulting from COVID-19. In general, according to Pettit-Majewski, COVID-19 cases continue to trend upward. The Board took no formal action.

There was no comment from the public.

At 9:36 a.m. on motion by Yoder, seconded by Miller, the Board voted to adjourn.

ATTEST:  
July 28, 2020

JACK SEWARD JR.  
Chairperson, Board of Supervisors

DANIEL L. WIDMER  
County Auditor