

**PROCEEDINGS OF THE WASHINGTON COUNTY BOARD OF SUPERVISORS MEETING
TUESDAY, JULY 17, 2018**

Chairperson Abe Miller called the meeting to order at 9:00 a.m. in the Courthouse chambers in regular session. Items on the agenda included the following: approval of agenda; possible purchase of Federation Bank building located at 102 East Main in Washington; Engineers Report; acknowledgment of K-9 fund donation; quarterly report – General Assistance; quarterly report – Veterans Affairs; quarterly report – Recorder; personnel change requests – Sheriff; appointment of various commission, board, and committee members; discussion and action regarding county-wide emergency radio system contract; public comment; official canvas of July 10, 2018 Special Election; adjourn. Supervisors Stan Stoops, Jack Seward, Jr., and Bob Yoder were also present. Supervisor Richard Young was absent.

Others attending were: Mary Zielinski, The News; David Hotle, Washington Evening Journal; Zach Ulin, KCII Radio; John Gish, County Attorney; Marissa Reisen, County Emergency Management Director; Cyndie Sinn, County IT/Budget Director; Jo Greiner, County Recorder; Sue Rich, County General Assistance/Veteran Affairs Director; Danielle Pettit-Majewski, County Public Health Director; Jeff Garrett, County Treasurer; and citizens Bill Miller, Karyl Miller, Tom Duwa, Bette Brant, Charlotte Stalder, Denny Stalder and Les Zickefoose.

All motions were passed unanimously by those Supervisors in attendance unless noted otherwise.

On motion by Stoops, seconded by Seward, the Board voted to approve the agenda after it was amended to include the following item: acknowledgment of donation for county-wide emergency radio system.

The Board resumed discussion regarding the possible purchase of property located at 102 East Main in Washington that is owned by Federation Bank. Auditor Dan Widmer stated that information is being gathered that will assist Cook Appraisal in completing a confidential consultation related to the approximate value of the property. Widmer expressed appreciation for the effort and assistance provided by Federation Bank staff in compiling the information needed by Cook Appraisal. The Board took no formal action.

The Board reviewed a report provided by County Engineer Jacob Thorius that listed maintenance activities performed by Secondary Roads staff during the week of July 8. The list included blading gravel and dirt roads, hauling rock, cutting brush, road shoulder maintenance on paved roads, mowing paved and gravel road shoulders, grading 200th Street east of Keota, replacing crossroad and entrance pipes, and sign installation. The list also included construction work consisting of continued progress on the Riverside Road, the 275th St. Bridge, 220th Street (G36), and Highway W47 (Coppock Road). The Board took no formal action.

On motion by Stoops, seconded by Seward, the Board voted to acknowledge a donation to the Washington County Sheriff's K9 fund from the Larry D. Thrapp Trust, West Chester, in the amount of \$100.00.

General Assistance Director Sue Rich presented the 4th quarter County General Assistance report for FY18. She reported that during the quarter \$955.45 in benefits were paid to 26 successful applicants. For the entire fiscal year Rich reported that a total \$5,002.45 in benefits were paid to 84 successful applicants. On motion by Stoops, seconded by Yoder, the Board voted to acknowledge receipt of the FY18 4th quarter General Assistance report. The complete report is available in the office of the Washington County Auditor.

Washington County Veterans Service Officer Sue Rich presented the 4th quarter County Veterans Affairs report for FY18. She reported that during the quarter \$150.00 in benefits were paid to 5 successful applicants. For the entire fiscal year Rich reported that a total of \$3,269.72 in benefits were paid to 30 successful applicants. On motion by Seward, seconded by Stoops, the Board voted to acknowledge receipt of the FY18 4th quarter Veterans Affairs report. The complete report is available in the office of the Washington County Auditor.

On motion by Yoder, seconded by Seward, the Board voted to acknowledge a donation to the County-wide emergency radio system fund from the Gladys Ferguson Trust in the amount of \$1,000.00.

On motion by Seward, seconded by Yoder, the Board voted to acknowledge receipt of the Recorder's 4th quarter report for FY18 and to authorize the Chairperson to sign the report on behalf of the Board. The report, presented by County Recorder Jo Greiner, reflected revenues for the quarter in the amount of \$128,436.22 with the county retaining \$47,270.71. According to Greiner a total of 1,397 documents were recorded during the quarter and she stated that her office also processed 39 marriage applications, 131 passport applications, and 160 boat, ATV and snowmobile renewals and new registrations. During the quarter a total of 394 certified copies of birth certificates, death certificates, and marriage licenses were provided to the public. The complete report is available in the office of the Washington County Auditor.

On motion by Stoops, seconded by Yoder, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from the County Sheriff for the hiring of Derek Glaspie as a full-time Deputy Sheriff at the bi-weekly rate of \$1,752.75 effective July 23, 2018. The County Auditor is hereby authorized to issue pay warrants upon proper certification from the Department Head.

On motion by Seward, seconded by Stoops, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from the County Sheriff for the hiring of Theodore Leeper as a casual part-time jailer at the rate of \$17.05 per hour effective July 17, 2018. The County Auditor is hereby authorized to issue pay warrants upon proper certification from the Department Head.

On motion by Stoops, seconded by Yoder, the Board voted to appoint Gene Hoyle to a five-year term on the Washington County Board of Adjustment that ends June 30, 2023.

On motion by Yoder, seconded by Stoops, the Board voted to appoint Abe Miller to a three-year term on the Washington County Mini Bus that ends June 30, 2021. The vote on the motion: Aye-Stoops, Yoder, Seward; Abstain-Miller; Absent-Young; Nay-none.

On motion by Seward, seconded by Stoops, the Board voted to appoint Harold Frakes to a six-year term on the Washington Public Library Board that ends June 30, 2024.

On motion by Stoops, seconded by Seward, the Board voted to appoint Tim Beachy to a five-year term on the Wellman Planning & Zoning Commission that ends June 30, 2023.

On motion by Seward, seconded by Stoops, the Board voted to appoint Chris Harmsen to a five-year term on the Wellman Planning & Zoning Commission that ends June 30, 2023.

On motion by Seward, seconded by Yoder, the Board voted to appoint Andy Hora to a three-year term on the Washington County Planning & Zoning Commission (a/k/a Land Use & Planning Commission) that ends June 30, 2021.

County Attorney John Gish spoke to the Board with some questions he had regarding a draft contract agreement between the Washington County Board of Supervisors (Buyer) and RACOM Critical Communications (Seller) dealing with Seller providing Buyer with a radio communications system. Due to the technical nature of the contract Gish recommended that consultant Elert and Associates be involved with finalizing the terms of the contract. Gish continued by citing multiple items in the contract that he deemed in need of clarification. One such item included Section 6 of the draft agreement which notes a total contract price to be paid by Buyer in the amount of \$4,427,623.88 including hardware, software license, and services to be performed. Language included in Section 9 lists a payment schedule that calls for six installment payments with varying amounts and dates of the payments including the first payment of approximately 15% (\$650,000.00) due at the time of signing of the contract by both Buyer and Seller. Specifically Gish questioned whether such funds would be available at that time. Seward responded that in discussions with RACOM Critical Communications (RACOM) he learned that RACOM was willing to invoice the County after the contract was signed with payment terms of net 30 with no penalty or reduction in any rebate. Gish responded with the recommendation that pertinent language be included in the contract for clarification purposes. Gish also opined that appropriate language be included in subsection D of Section 13 to address more specifically the acceptance tests that Buyer and Seller will conduct for the purposes of making certain the equipment is in good working order at time of delivery. The Board recommended that a meeting take place between Buyer, Seller, Gish, a representative of Elert and Associates, and a RACOM representative to address this item as well as other minor items. Miller questioned the course of action to be taken should construction of the proposed Communication building be unfinished at such time as the new equipment is delivered. Emergency Management Coordinator Marissa Reisen explained that there are indeed many factors that will affect whether the building is completed prior to delivery of the equipment. However she also articulated that every effort will be made by the builders to complete construction prior to delivery of the equipment. Seward added that equipment can still be tested when delivered even if the building is unfinished. The Board took no formal action.

During the public comment portion of the meeting Reisen described plans to provide child identification resources to visitors at the Washington County Fair. She also recommended that citizens take the opportunity to visit the traveling 9-11 Memorial exhibit that is a part of the Washington County Fair.

At 9:45 a.m. on motion by Yoder, seconded by Stoops, the Board voted to go into recess.

At 11:00 a.m. on motion by Stoops, seconded by Yoder, Young joined the meeting and the Board voted to return to open session to canvass the following results from the July 10, 2018 special election:

STATE OF IOWA
ABSTRACT OF VOTES

Washington County, Iowa

We, the undersigned Members of the Board of Supervisors and ex-officio County Board of Canvassers for this County, do hereby certify the following to be a true and correct abstract of the votes cast

in this County at the Washington Ward 1 Vacancy Election held on the 10th day of July, 2018, as shown by the tally lists returned from the several election precincts.

**City Council Ward 1
Washington**

Mark Kendall	Received thirty-six (36) votes
Dave Mueller	Received twenty-five (25) votes
Danielle Pettit-Majewski	Received fifty-four (54) votes
Candidate Total	One hundred fifteen (115) votes
SCATTERING	One (1) votes
TOTAL	One hundred sixteen (116) votes

We therefore declare:

Danielle Pettit-Majewski duly elected for the office of Washington City Council Ward 1 to complete the unexpired term ending December 31, 2019.

IN TESTIMONY WHEREOF, we have hereunto set our hands and caused to be affixed the seal of this county by the Clerk of the Board of Supervisors.

Done at Washington the county seat of Washington County, this 17th day of July, 2018.

On motion by Seward, seconded by Stoops, the Board voted unanimously to accept as official the results of the July 10, 2018 City of Washington Ward 1 special election.

At 11:05 a.m. on motion by Seward, seconded by Yoder, the Board voted to adjourn.

ATTEST:
July 17, 2018

ABE C. MILLER
Chairperson, Board of Supervisors

DANIEL L. WIDMER
County Auditor