

**PROCEEDINGS OF THE WASHINGTON COUNTY BOARD OF SUPERVISORS MEETING
TUESDAY, JUNE 16, 2020**

At 9:00 a.m. Chairperson Jack Seward Jr. called to order in regular session a meeting of the Washington County Board of Supervisors which took place in the Washington County Courthouse. Items on the agenda included the following: approval of agenda; public comment related to agenda items; East Iowa Council of Governments (ECICOG) Home Buyer Assistance Program; personnel change request – Ambulance Services; ambulance operations; proposed contract with Cost Advisory Services Inc.; June 30 and July 1, 2020 Board of Supervisors meetings; COVID-19 update; discussion of items as approved by Board Chairperson. Supervisors Richard Young, Abe Miller, Stan Stoops, and Bob Yoder were also in attendance.

Others attending were: Mary Zielinski, The News; Jeremy Peck, Washington County Ambulance Services Director; David Collins, Washington Economic Development Group (WEDG) Director; Tracey Achenbach, East Central Iowa Council of Governments (ECICOG); and Marissa Reisen, Emergency Management Director. Various other individuals listened and/or watched remotely by electronic means.

All motions were passed unanimously by those Supervisors in attendance unless noted otherwise.

On motion by Stoops, seconded by Miller, the Board voted to approve the agenda as published.

There was no public comment related to agenda items.

Washington Economic Development Group (WEDG) Director David Collins, along with East Central Iowa Council of Governments (ECICOG) representative Tracey Achenbach, addressed the Board and shared that the purpose of the ECICOG Home Buyer Assistance Program is to assist Washington County residents, classified as having low to moderate income, with the purchase of a home. The assistance is limited to five individuals with the successful applicants receiving up to 50% of the down payment as required by their lender. One requirement for eligibility is that the structure not be located in the 100-year flood plain. According to Achenbach there is no local match requirement and it is projected that a total of \$200,000.00 will be available. She added that there will be no direct costs to the County other than the costs for required publications. On motion by Yoder, seconded by Stoops, the Board voted to approve a service agreement with East Central Iowa Council of Governments (ECICOG) for the purpose of contracting with ECICOG for the preparation of a Community Development Block Grant (CDBG) application and to authorize the Chairperson to sign the agreement on behalf of the Board.

On motion by Stoops, seconded by Yoder, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from Ambulance Services for Pat Curl whose employment classification will change from regular part-time to full-time effective June 22, 2020. Curl's rate of compensation will not change.

Washington County Ambulance Services Director Jeremy Peck updated the Board on progress with regard to finding a location in the northern part of Washington County to be used as basis of operation for ambulance service. Peck emphasized that the new location is in addition to the present ambulance location in the City of Washington. Plans call for the new ambulance facility to be located in a three-bay building south of Kalona at 285 133rd Street. The cities of Wellman and Kalona, along with some various other entities, have agreed to provide funding assistance. The building will be leased from the City of Kalona and while building modifications such as the addition of a kitchen, living quarters, bathroom facilities, and floor drain will need to be completed it is planned that facility will be in operation as of July 1, 2020. Peck shared that a rental agreement between the County and the City of Kalona is being drafted which will call for an initial rental period of three years and he stated that during the three year lease period there will be no cost to Washington County. The Board took no formal action.

On motion by Yoder, seconded by Young, the Board voted to approve a three-year contract with Cost Advisory Services (CAS) Inc. to provide professional consulting service to Washington County. County Auditor Daniel Widmer explained that per the terms of the proposed agreement CAS will develop annual central service cost allocation plans based on actual costs incurred for fiscal years 2020, 2021, and 2022 that appropriately document the various costs expended by the County to support and administer general fund and non-general fund programs. Language in the new contract calls for a payment of \$4,125.00 for each of three fiscal years which is identical to the rate included in the current contract.

The Board informally determined to hold a regular meeting on July 1, 2020 rather than on June 30, 2020. It is anticipated that the Board will need to take action regarding the new ambulance service after the conclusion of FY20 but prior to the scheduled real estate closing for the ambulance building that is scheduled for July 1, 2020. The Board took no formal action.

Public Health Director Danielle Pettit-Majewski shared statistics indicating that while COVID-19 was still present in Washington County the virus was trending downward. The Board took no formal action.

There was no public comment.

At 9:55 a.m. on motion by Young, seconded by Yoder, the Board voted to adjourn.

ATTEST:
June 16, 2020

JACK SEWARD JR.
Chairperson, Board of Supervisors

DANIEL L. WIDMER
County Auditor