

**PROCEEDINGS OF THE WASHINGTON COUNTY BOARD OF SUPERVISORS MEETING  
TUESDAY, MAY 14, 2019**

Chairperson Bob Yoder called the meeting to order at 9:00 a.m. in the Courthouse chambers in regular session. Items on the agenda included the following: approval of agenda; public hearing regarding an improvement project involving the installation of access control and video surveillance equipment in County facilities; Washington County Recycling update – Lynn Whaley, WEMIGA Waste Systems; discussion and action regarding contract terms with WEMIGA; discussion and action regarding acceptance of bid for installation of access control and video surveillance equipment in County facilities; establish bid letting date for access control and video surveillance equipment in County Facilities; establish date for public hearing related to proposed drawings, specifications, budget, and form of contract for access control and video surveillance equipment in County facilities; discussion and action regarding proposed revision to original Professional Services Agreement with RSG Design; discussion and action regarding proposed labor agreement between Washington County and Chauffeurs, Teamsters and Helpers Local Union 238 (Law Enforcement); report on status of Communications project - Matt Miller, Carl A. Nelson & Company; Certificate of Appointment of Tyler Kleese as Deputy Sheriff; personnel change request - Conservation; personnel change request - Geographic Information System; discussion and action to consider extending the Washington County Ambulance contract; public comment; adjourn. Supervisors Richard Young, Jack Seward, Jr., and Stan Stoops were also present. Supervisor Abe Miller was absent.

Others attending were: Sally Hart, KCII Radio; Mary Zielinski, The News; Gretchen Teske, Washington Evening Journal; Jeff Garrett, County Treasurer; Jared Schneider and Shawn Ellingson, County Sheriff’s Office; Cyndie Sinn, County IT/Budget Director; Danielle Pettit-Majewski, County Public Health Director; Zach Rozmus, County Conservation Director; John Gish, County Attorney; Duane Royer, County Geographic Information System Coordinator; Jo Greiner, County Recorder; Jamie Brame and Dixie Young, Washington County Ambulance; Lynn Whaley, WEMIGA Waste Systems; Matt Miller, Carl A. Nelson & Company; and citizens Charlotte Stalder, Karyl Miller, Bill Miller, Tom Dayton, Bette Brant, and Denny Stalder.

All motions were passed unanimously by those Supervisors in attendance unless noted otherwise.

On motion by Stoops, seconded by Young, the Board voted to approve the agenda as published.

On motion by Seward, seconded by Young, the Board voted to open a public hearing regarding a project involving the installation of access control and video surveillance equipment in County facilities. Auditor Dan Widmer verified that notice of the hearing was published as legally required. County Attorney John Gish gave a brief description of the proposed project which involves adding access control and cameras to improve the security of county buildings. Requests For Proposals (RFP) were requested for the total project estimated to cost \$550,000 including alternates. However the base and alternate bids received exceeded the \$550,000 estimate. Gish explained that one option available to the Board was to decline all the bids with another option being to re-scope the project and then seek RFP for various alternatives involving various buildings. Gish recommended that all of the bids that were received be rejected and that the original RFP be amended and resubmitted for bids. Gish agreed with Seward’s assessment that the scope of the project be decreased and that a new RFP be submitted for bids. Young suggested that the new RFP include only the courthouse and jail with all other facilities listed as alternatives which would allow for the potential of including any of the other facilities in the final project. The bids that were received (in dollars) are as follows:

<u>Bidder</u>	<u>Base Bid</u>	<u>Alernate Jail</u>	<u>Alternate C’ville</u>	<u>Alternate Rubio</u>	<u>Alternate W. Chest</u>	<u>Alternate Wellman</u>	<u>Alternate Kalona</u>	<u>Alternate R’side</u>	<u>Total</u>
Tri-City Electric	559,250	73,540	9,835	9,835	10,350	10,360	10,085	9,835	693,090
Convergent	626,496	80,732	10,449	10,449	11,117	11,117	10,773	10,449	771,582
Electronic Engineering	631,225	113,475	10,155	9,906	11,161	11,221	11,130	10,183	808,456

On motion by Seward, seconded by Stoops, the Board voted to close the public hearing.

Lynn Whaley, on behalf of WEMIGA Waste Systems, briefed the Board on recent activity at the Washington County Recycling Center. During the month of April 2019 WEMIGA processed 84.83 landfill tons, 12.21 tons of paper, 9.16 tons of plastic, 3.72 tons of cardboard, 4.34 tons of tin and aluminum, 29.43 recyclable tons, 16 appliances, 26 televisions and other electronic devices, 32 tires, and 27 gallons of used oil. Total landfill tons for the month of March 2019 were 85.57. The Board took no formal action.

The Board next took up consideration of a new contract for operation of the Washington County Recycling Center (WCRC) with WEMIGA Waste Systems. The current contract is set to expire on June 30, 2019. In negotiating a new contract with an effective date of July 1, 2019 County Attorney John Gish stated that Whaley favors a five-year contract with the price locked in for each year while Gish favors an annual contract that would renew automatically unless terminated by either party. Such a contract would include terms stating that each year the amount paid by the county to WEMIGA would remain equal to the amount (\$13,832.00 per month) presently being paid by the County per the existing contract. Amendments to the present contract will be included in the new contract. Gish stated that he had received no communication from the City of Washington as to its desire to contractually arrange for city residents to use the facility. Seward questioned why the County should be involved in such a discussion and opined that WEMIGA should be allowed to increase its intake of revenue producing items. Gish replied that his concern was related to the fact that the WCRC is owned by Washington County. On motion by Seward, seconded by Young, the Board voted to direct County Attorney John Gish to continue to work on developing a five-year contract with WEMIGA for the operation of the Washington County Recycling Center that incorporates the amendments made to the current contract.

On motion by Seward, seconded by Young, the Board voted to reject all bids received related to an RFP for installation of access control and video surveillance equipment in Washington County facilities.

On motion by Seward, seconded by Stoops, the Board voted to set Thursday, June 13, 2019 at 11:00 a.m. as the bid letting date for installation of access control and video surveillance equipment in County facilities. Bids will be accepted in the Auditor's office located in the Washington County Courthouse.

On motion by Young, seconded by Seward, the Board voted to set Tuesday, June 18 at 9:00 a.m. as the date for a public hearing regarding the installation of access control and video surveillance equipment in County facilities. The public hearing will take place in the Supervisor's chambers in the Washington County Courthouse.

On motion by Young, seconded by Stoops, the Board voted to accept a revision to the original Request For Proposal for installation of access control and video surveillance equipment in County facilities, to accept the proposed cost estimates for such modifications, and to authorize the Chairperson to sign an agreement with RSG Design on behalf of the Board. According to the agreement RSG Design will receive \$2,250.00 to complete design revisions necessary to reflect new base bid or alternate bid classifications, to complete detail changes, and rewrite specifications as needed.

On motion by Stoops, seconded by Seward, the Board voted to accept a labor agreement between Washington County and Chauffeurs, Teamsters and Helpers Local Union 238 (Law Enforcement) for the period of July 1, 2019 to June 30, 2022 and to authorize the Chairperson to sign the agreement on behalf of the Board.

Matt Miller, with Carl A. Nelson & Company, reported that the Communications project is on schedule and he added that a final budget would soon be finalized. The Board took no formal action.

On motion by Seward, seconded by Young, the Board voted to appoint Tyler Kleese to a term as Deputy Sheriff beginning May 9, 2019 and ending December 31, 2020.

On motion by Stoops, seconded by Seward, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from Conservation for the hiring of Brett Johnson as a non-exempt Ranger Technician at the rate of \$22.56 per hour effective May 15, 2019. The County Auditor is hereby authorized to issue pay warrants upon proper certification from the Department Head.

On motion by Seward, seconded by Young, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from the Geographic Information System (GIS) Department for the hiring of Brianna Zumhof as a non-exempt temporary GIS Intern at the rate of \$15.00 per hour effective May 15, 2019. The County Auditor is hereby authorized to issue pay warrants upon proper certification from the Department Head.

On motion by Seward, seconded by Stoops, the Board voted to direct County Attorney John Gish to prepare a contract extension for Washington County Ambulance, Inc. to provide ambulance services. Highlights of the modification include an extension of the contract to June 30, 2020, a payment of \$20,000 per month from Washington County to WCA, acknowledgement by WCA that Washington County may solicit bids through a Request for Proposals (RFP), and that WCA agrees to assist Washington County in good faith in developing the RFP by providing necessary and accurate data and information on existing services. The modification shall take effect July 1, 2019. The vote on the motion: Aye-Yoder, Seward, Stoops; Absent-Miller; Abstain-Young.

There was no public comment.

At 9:45 a.m. on motion by Stoops, seconded by Young, the Board voted to adjourn.

ATTEST:  
May 14, 2019

ROBERT C. YODER  
Chairperson, Board of Supervisors

DANIEL L. WIDMER  
County Auditor