

**PROCEEDINGS OF THE WASHINGTON COUNTY BOARD OF SUPERVISORS MEETING  
TUESDAY, MAY 5, 2020**

At 9:00 a.m. Chairperson Jack Seward Jr. called to order in regular session a meeting of the Washington County Board of Supervisors which took place in the Washington County Courthouse. Items on the agenda included the following: approval of agenda; public comment related to agenda items; approval of Iowa Department of Transportation Preconstruction Agreement No. 2020-C-099 for paving of gravel road intersections along Highway 22; approval of contract for reimbursement with Floyd R. Helmuth for stabilizing a portion of Kiwi Avenue; approval of fuel contract renewal; approval of personnel change request from County Engineer; approval of asset and equipment purchase agreement with Washington County Ambulance Inc.; approval of asset and equipment lease agreement with Washington County Ambulance Inc.; approval of lease agreement for ambulance facility; approval of Change Order #1 from Finish Excavating, Inc. for radio communications project work on the Kalona water tower antenna installation site; approval of application for secondary road use request from Eastern Iowa Sledheads DBA Stumptown Tractor Ride; approval of Iowa Secretary of State Vote Safe Iowa Initiative Grant Agreement; Coronavirus update; discussion of items as approved by Board Chairperson; adjourn. Supervisors Stan Stoops and Abe Miller were also in attendance. Supervisors Richard Young and Bob Yoder were absent.

Others attending were: Mary Zielinski, The News; Marissa Reisen, Emergency Management Director; Amber Williams, Board of Supervisors Administrative Assistant; and Jacob Thorius, County Engineer. Various other individuals listened and/or watched remotely by electronic means.

All motions were passed unanimously by those Supervisors in attendance unless noted otherwise.

On motion by Stoops, seconded by Miller, the Board voted to approve the agenda after it was amended to include the following: approval of proposed Resolution 20-32 related to an asset purchase agreement and equipment rental agreement with Washington County Ambulance, Inc.

There was no public comment regarding items on the Board agenda.

The Board took up discussion regarding a proposed project agreement with the Iowa Department of Transportation (IDOT) for road improvements along Highway 22. According to County Engineer Jacob Thorius the project will include an asphalt paving overlay on various portions of the road shoulder along Highway 22 between Kalona and Riverside. The project will also include the paving of approximately 50 feet of Orange Avenue in both directions from its intersection with Highway 22 and also the paving of 50 feet of Poplar Avenue from its intersection with Highway 22 in an effort to reduce maintenance costs and erosion as well as to enhance safety. IDOT and the County will participate jointly in the project and upon completion the County will reimburse the IDOT for its share of the project costs which are estimated to be \$63,700.00. The County will also assume ownership as well as future maintenance responsibility. On motion by Miller, seconded by Stoops, the Board voted to approve an Iowa Department of Transportation Preconstruction Agreement No. 2020-C-099 for paving of gravel side road intersections along Highway 22 and to authorize the Chairperson to sign the agreement on behalf of the Board.

On motion by Stoops, seconded by Miller, the Board voted to approve, and authorize the Chairperson to sign, a contract for reimbursement with Floyd R. Helmuth for stabilizing a portion of Kiwi Avenue. According to the agreement the parties agree that a 0.96 mile portion of Kiwi Avenue will be stabilized from 110<sup>th</sup> Street to Highway 22 at an estimated total cost of \$60,000.00. Helmuth will pay the actual cost of the stabilizing agent used in the project up to a maximum of \$15,000.00. Work on the project is expected to be completed during the fall of 2020.

On motion by Miller, seconded by Stoops, the Board voted to approve, and authorize the Chairperson to sign, a fuel contract renewal for FY21 with Agriland FS, Inc. Prior to the vote Thorius shared that the present fuel contract is for FY20 with a one year option to pay the same price during FY21. He added that he is pleased with the service provided by Agriland FS, Inc. and would prefer to continue the present fuel contract for another year. He also stated that in reality the contract is for the delivery cost of fuel for all Washington County locations and not for the purchase price of the fuel itself.

On motion by Stoops, seconded by Miller, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from Secondary Roads for Engineering Summer Intern Benjamin Berhow whose rate of pay will change from \$11.75 per hour to \$13.00 per hour on May 7, 2020. It was noted that Berhow had worked during the summer of 2019.

On motion by Miller, seconded by Stoops, the Board voted to approve Change Order #1 from Finish Excavating, Inc., for radio communications project work on the Kalona water tower antenna installation site and to authorize the Chairperson to sign the agreement on behalf of the Board. The amount of the change order is \$5,200.00.

On motion by Stoops, seconded by Miller, the Board voted to approve, contingent upon receipt of a certificate of insurance naming Washington County as additional insured, an application for a secondary road use permit from Eastern Iowa Sledheads DBA Stumptown Tractor Ride for July 11, 2020. The event will consist of individuals traveling throughout Washington County on tractors.

On motion by Miller, seconded by Stoops, the Board voted, and authorized the Chairperson and Auditor to sign, an Iowa Secretary of State Vote Safe Iowa Initiative Grant Agreement. The agreement is related to available grant funds for the purpose of preparing for, and responding to, COVID-19 issues affecting the June 2, 2020 Primary Election.

With regard to COVID-19, Public Health Administrator Danielle Pettit-Majewski, who participated in the meeting by electronic means, recommended [coronavirus.iowa.gov](https://coronavirus.iowa.gov) as a very good source of information. Isolation recommendations are changing as new knowledge concerning COVID-19 is gained. Questions concerning COVID-19 may be directed to Washington County Public Health at (319) 653-7758. Seward shared that discussions are currently underway among county officials regarding plans to open public spaces at some point in the future. He stressed, however, that definite plans have not been finalized. The Board took no formal action.

On motion by Stoops, seconded by Miller, the Board voted by way of roll call vote to approve Resolution 20-32 as follows and to authorize the Chairperson to sign Resolution 20-32 on behalf of the Board.

#### **RESOLUTION 20-32**

#### **A RESOLUTION OF THE WASHINGTON COUNTY BOARD OF SUPERVISORS TO ENTER INTO AN ASSET PURCHASE AGREEMENT AND EQUIPMENT RENTAL AGREEMENT WITH WASHINGTON COUNTY AMBULANCE, INCORPORATED**

**WHEREAS**, recognizing that Emergency Medical Services, including Ambulance and Quick Responder services are necessary to preserve the health, safety and welfare of Washington County citizens as well as all persons visiting, working, or traveling in the County; and

**WHEREAS**, access to quality emergency care significantly improves the survival and recovery rate of those who experience sudden illness or serious injury; and

**WHEREAS**, Ambulance and Emergency Medical Services are an important and necessary public service that should be available in Washington County when needed; and

**WHEREAS**, the Washington County Board of Supervisors provided for and established the Washington County Ambulance Services Department pursuant to Resolution 19-63; and

**WHEREAS**, the Washington County Board of Supervisors has the authority under Iowa Code 331.301(1) to “exercise any power and perform any function it deems appropriate to protect and preserve the rights, privileges, and property of the county or if its residents, and to preserve and improve the peace, safety, health, welfare, comfort, and convenience of its residents”; and

**WHEREAS** the Washington County Ambulance Services Department must have equipment sufficient to operate a certified ambulance service; and

**WHEREAS** the Washington County Ambulance, Incorporated, has equipment, vehicles, and associated office supplies and inventory necessary to provide for the Washington County Ambulance Services Department to begin operations on July 1, 2020.

**NOW THEREFORE**, the Washington County Board of Supervisors does hereby resolve to exercise the necessary power and functions appropriate to provide for the Washington County Ambulance Services Department by entering into an “ASSET PURCHASE AGREEMENT” and an “EQUIPMENT RENTAL AGREEMENT” as buyer, with SELLER Washington County Ambulance, Incorporated, and authorize the Chairperson to sign those agreements on behalf of Washington County.

On motion by Miller, seconded by Stoops, the Board voted to approve, and authorize the Chairperson to sign, an Asset Purchase Agreement between Washington County Ambulance Inc. (Seller), and Washington County, Iowa (Buyer) and to authorize the Chairperson to sign the agreement on behalf of the Board. The \$198,000.00 total purchase price for the assets called for in the agreement will be paid as follows: \$40,000.00 payable within 30 days of the signing of the purchase contract, \$83,000.00 no later than July 15, 2020, and \$75,000.00 due no later than August 15, 2020.

On motion by Stoops, seconded by Miller, the Board voted to approve, and authorize the Chairperson to sign, an Equipment Rental Agreement between Washington County Ambulance Inc. (Lessee) and Washington County, Iowa (Lessor). The agreement will take effect upon the signing of the Asset Purchase Agreement (see preceding agenda item) and will end at midnight on June 30, 2020. The agreement calls for rent in the amount of \$1.00 to be paid by Lessee.

Seward stated that a mutually agreeable rental agreement between Washington County Ambulance Inc. (Lessor) and Washington County, Iowa (Lessee) for property located at 1120 North 8<sup>th</sup> Avenue in Washington was not yet ready for Board consideration. The Board took no formal action.

There was no further discussion.

At 9:44 a.m. on motion by Stoops, seconded by Miller, the Board voted to adjourn.

ATTEST:  
May 5, 2020

JACK SEWARD JR.  
Chairperson, Board of Supervisors

DANIEL L. WIDMER  
County Auditor