

**PROCEEDINGS OF THE WASHINGTON COUNTY BOARD OF SUPERVISORS MEETING
TUESDAY, APRIL 17, 2018**

Chairperson Abe Miller called the meeting to order at 9:30 a.m. in the Courthouse chambers in regular session. Items on the agenda included the following: approval of agenda; acknowledgment of K9 fund donation; quarterly report – Treasurer; quarterly report – Auditor; application for fireworks permit from Marion Avenue Baptist Church, Washington; discussion and action regarding proposed contract with Carl A. Nelson and Company for construction management services related to construction of Washington County Communications facility; discussion and action regarding proposed Resolution 18-21 regarding contract with Carl A. Nelson and Company for construction management services related to construction of Washington County Communications facility; training update from Crisis Intervention Team (CIT) – Elley Gould, Jail Alternatives Coordinator; open discussion as approved by Board Chairperson; closed session per Code of Iowa Chapter 21.5 (1)(j) – to discuss the purchase of particular real estate; adjourn. Supervisors Stan Stoops, Jack Seward, Jr., and Bob Yoder were also present. Supervisor Richard Young was absent.

Others attending were: Mary Zielinski, The News; Xiomara Levsen, Washington Evening Journal; Sally Hart, KCII Radio; Jennine Wolf, County Environmental Health Director; John Gish, County Attorney; Jeff Garrett, County Treasurer; Cyndie Sinn, County IT/Budget Director; Jo Greiner, County Recorder; Danielle Pettit-Majewski, County Public Health Director; Nick Liston, Carl A. Nelson and Company; Marissa Reisen, County Emergency Management Coordinator; Brandon Hamilton, County Sheriff's Office; Elley Gould, Jail Alternatives Coordinator; Amber Williams, Board of Supervisors Administrative Assistant; and citizen Denny Stalder.

All motions were passed unanimously by those Supervisors in attendance unless noted otherwise.

On motion by Stoops, seconded by Seward, the Board voted to approve the agenda as published.

On motion by Yoder, seconded by Stoops, the Board voted to acknowledge a donation to the Washington County Sheriff's K9 fund from Delbert and Deanna Estes, Crawfordsville, in the amount of \$25.00.

On motion by Stoops, seconded by Seward, the Board voted to acknowledge receipt of the County Treasurer's Report of Fees Collected for the 3rd quarter FY 2018 and to authorize the Chairperson to sign the report on behalf of the Board. The report, presented by County Treasurer Jeff Garrett, listed total motor vehicle fees of \$1,995,060.61 collected during the quarter with Washington County retaining \$71,968.06 (3.6%) of that total. Garrett provided the following fee retention schedule: 4% of registration fees, \$2.50 per certificate of title, 60% of security interest notation fees, \$1.00 or 100% if greater than \$1.00 for new registrations, 5% of organ donor fund donations, \$15.00 per suspension, \$3.00 for postage to mail license plates, and \$7.00 for each driver's license issued. A grand total of \$72,044.06 was retained by the County during the quarter. The complete report is available in the office of the Washington County Auditor.

On motion by Seward, seconded by Yoder, the Board voted to acknowledge receipt of the County Auditor's report for the 3rd quarter of FY 2018 and to authorize the Chairperson to sign the report on behalf of the Board. The report, presented by County Auditor Daniel Widmer, reflected revenues for the quarter in the amount of \$1,454.00. Of this total, \$1,330.00 resulted from transfer fees, \$120.00 came from the sale of plat books, and \$4.00 resulted from the sale of E911 maps. The complete report is available in the office of the Washington County Auditor.

On motion by Yoder, seconded by Stoops, the Board voted to approve, and authorize the Chairperson to sign, an application for a fireworks permit from Marion Avenue Baptist Church, Washington, for April 26, 2018 from 7:30 p.m. until 10:30 with no rain date. The display will take place at 2610 Nutmeg Avenue, Washington. Sheriff Jared Schneider expressed no objection to the application.

The Board took up the matter of a proposed contract with Carl A. Nelson and Company (CAN) for construction management services related to the construction of a new facility to house Washington County Communications. Seward stated that all aspects of the proposed contract had been carefully vetted by a number of key County officials. The contract describes general conditions under which CAN will operate and the various functions that CAN will provide as a pre-construction manager as well as construction manager. The amount reimbursable to CAN for pre-construction services will not exceed \$15,000, even if the costs of pre-construction services provided by CAN on behalf of Washington County exceed \$15,000. On motion by Seward, seconded by Stoops, the Board voted by way of roll call vote to approve Resolution 18-21 as follows and to authorize the Chairperson to sign Resolution 18-21 on behalf of the Board.

**RESOLUTION 18-21
CONTRACT WITH CARL A. NELSON AND COMPANY**

WHEREAS, on the 17th day of April, 2018, Washington County, Iowa and Carl A. Nelson and Company entered into a contract and agreement for the purpose of utilizing the construction management services of Carl A. Nelson and Associates, and

WHEREAS, said contract is necessary for the anticipated construction of a new facility to house Washington County Communication operations.

IT IS THEREFORE RESOLVED by the Washington County Board of Supervisors that said contract with Carl A. Nelson and Company be approved

On motion by Stoops, seconded by Yoder, the Board voted to approve a contract with Carl A. Nelson and Company for construction management services related to construction of a facility to house Communications and to authorize the Chairperson to sign the document on behalf of the Board.

Jail Alternatives Coordinator Elley Gould addressed the Board and provided the Board with an update on crisis intervention training. She stated that presently there are 12 instructors who are law officers in Washington County's mental health disability services region, including 4 from Washington County. Washington County Officer Brandon Hamilton shared that he had completed crisis intervention training and listed benefits which included improvement of active listening skills, recognition of various mental health disorders, interviewing, and reflecting after the fact on the means that were used to address and respond to a specific situation. Hamilton summarized by saying the training is beneficial and he recommended the training for others. The Board took no formal action.

There were no comments from those assembled.

At 9:50 a.m. on motion by Yoder, seconded by Seward, the Board voted to go into closed session pursuant to Iowa Code Chapter 21.5 (1)(j) to discuss the possible purchase of particular real estate.

At 10:21 a.m. the Board returned to open session and on motion by Stoops, seconded by Yoder, the Board voted to adjourn.

ATTEST:

ABE C. MILLER
Chairperson, Board of Supervisors

DANIEL L. WIDMER
County Auditor