

**PROCEEDINGS OF THE WASHINGTON COUNTY BOARD OF SUPERVISORS MEETING  
TUESDAY, APRIL 3, 2018**

Chairperson Abe Miller called the meeting to order at 9:30 a.m. in the Courthouse chambers in regular session. Items on the agenda were: approval of agenda; public hearing regarding animal confinement feeding operation – Kyle Ihrig, Section 33, Lime Creek Township; public hearing regarding animal confinement feeding operation – Tim Brenneman, Section 32, Lime Creek Township; public hearing regarding animal confinement feeding operation – Tyler Grout, Section 2, Cedar Township; acknowledgment of animal confinement feeding operation – Kyle Ihrig, Section 33, Lime Creek Township; acknowledgment of animal confinement feeding operation – Tim Brenneman, Section 32, Lime Creek Township; acknowledgment of animal confinement feeding operation – Tyler Grout, Section 2, Cedar Township; quarterly report – General Assistance; quarterly report – Veterans Affairs; personnel change requests – Secondary Roads; discussion and action regarding proposed Resolution 18-20 related to Sign Replacement Program for Cities & Counties; discussion and action regarding FY 19 Washington County Secondary Roads Department Five Year Road Construction Plan; discussion and action regarding Washington County Secondary Roads Department FY 19 Iowa Department of Transportation budget; discussion and action regarding contract with Carl A. Nelson and Company to provide construction management services for construction of Communications Center; open discussion; adjourn. Supervisors Stan Stoops, Jack Seward, Jr., Bob Yoder, and Richard Young were also present.

Others attending were: Xiomara Levsen, Washington Evening Journal; Mary Zielinski, The News; Sally Hart, KCII Radio; John Gish, County Attorney; Shawn Ellingson, Chief Deputy Sheriff; Cyndie Sinn, County IT/Budget Director; Danielle Pettit-Majewski, County Public Health Director; Sue Rich, County General Assistance/Veteran Affairs Director; Jacob Thorius, County Engineer; Marissa Reisen, County Emergency Management Director; Jeff Garrett, County Treasurer; Amber Williams, Board of Supervisors Administrative Assistant; and citizens Charlotte Stalder, Denny Stalder, Les Zickefoose, Karyl Miller, and Bill Miller.

All motions were passed unanimously by those Supervisors in attendance unless noted otherwise.

On motion by Yoder, seconded by Young, the Board voted to approve the agenda as published.

On motion by Seward, seconded by Stoops, the Board voted to open a public hearing regarding an application for a construction permit application for a confinement feeding operation. The applicant is Kyle Ihrig, 1546 Cedar Avenue, Wellman (Section 33 of Lime Creek Township). Plans call for the addition of a 2,499 head structure to an existing 2,499 head structure resulting in a new total capacity of 4,998 head. The new Animal Unit Capacity will total 1,999. Auditor Dan Widmer confirmed that notice of the hearing had been properly published and added that the Auditor's office had received no public comment. There were no comments from those assembled. On motion by Seward, seconded by Young, the Board voted to close the public hearing.

On motion by Seward, seconded by Young, the Board voted to open a public hearing regarding an application for a construction permit application for a confinement feeding operation. The applicant is Tim Brenneman, 1171 155<sup>th</sup> Street, Washington (Section 32 of Lime Creek Township). Plans call for the addition of a 2,499 head structure to an existing 4,800 head structure resulting in a new total capacity of 7,299 head. The new Animal Unit Capacity will total 2,919. Widmer confirmed that notice of the hearing had been properly published and added that the Auditor's office had received no public comment. There were no comments from those assembled. On motion by Seward, seconded by Stoops, the Board voted to close the public hearing.

On motion by Seward, seconded by Stoops, the Board voted to open a public hearing regarding an application for a construction permit application for a confinement feeding operation. The applicant is Tyler Grout, 2034 170<sup>th</sup> Street, Wellman (Section 2 of Cedar Township). Plans call for the addition of a 2,499 head structure to an existing 2,400 head structure resulting in a new total capacity of 4,998 head. The new Animal Unit Capacity will total 1,999. Widmer confirmed that notice of the hearing had been properly published and added that the Auditor's office had received no public comment. There were no comments from those assembled. On motion by Seward, seconded by Stoops, the Board voted to close the public hearing.

On motion by Seward, seconded by Stoops, the Board voted to acknowledge a confinement feeding operation owned and operated by Kyle Ihrig, 1546 Cedar Avenue, Wellman, and located in Section 33 of Lime Creek Township.

On motion by Seward, seconded by Young, the Board voted to acknowledge a confinement feeding operation owned and operated by Tim Brenneman, 1171 155<sup>th</sup> Street, Washington, and located in Section 32 of Lime Creek Township.

On motion by Seward, seconded by Stoops, the Board voted to acknowledge a confinement feeding operation owned and operated by Tyler Grout, 2034 170<sup>th</sup> Street, Wellman and located in Section 2 of Cedar Township.

General Assistance Director Sue Rich presented the 3<sup>rd</sup> quarter Washington County General Assistance report for FY 2018. She reported that during the quarter, General Assistance paid \$1,630.43 in benefits to 14 successful applicants. On motion by Stoops, seconded by Yoder, the Board voted to acknowledge receipt of the FY 2018 3<sup>rd</sup> quarter General Assistance report. The complete report is available in the office of the Washington County Auditor.

Veteran Affairs Executive Secretary Sue Rich presented the 3<sup>rd</sup> quarter Washington County Veterans Affairs report for FY 2018. She reported that during the quarter, Veterans Affairs paid a total of \$139.88 in benefits to 1 successful applicant. On motion by Yoder, seconded by Young, the Board voted to acknowledge receipt of the FY 2018 3<sup>rd</sup> quarter Veterans Affairs report. The complete report is available in the office of the Washington County Auditor.

On motion by Stoops, seconded by Yoder, the Board voted to acknowledge a personnel change request from Secondary Roads for Jared Eichelberger whose last day of employment will occur April 10, 2018.

On motion by Seward, seconded by Yoder, the Board voted to acknowledge a personnel change request from Secondary Roads for Danny Jirsa whose last day of employment will occur April 13, 2018.

On motion by Stoops, seconded by Yoder, the Board voted by way of roll call vote to approve Resolution 18-20 as follows and to authorize the Chairperson to sign Resolution 18-20 on behalf of the Board.

**RESOLUTION 18-20**  
**IOWA DEPARTMENT OF TRANSPORTATION**  
**AGREEMENT / RESOLUTION**  
**Sign Replacement Program for Cities & Counties**

**WHEREAS** the County of Washington recognizes the importance of maintaining the regulatory, warning, and school area signs on the road system in conformance with the Manual on Uniform Traffic Control Devices, Federal Highway Administration, U.S. Department of Transportation, and

**WHEREAS** a review of signs has been conducted by the County of Washington or its agent to identify deficiencies in those signs eligible for replacement under the rules of the program, and

**WHEREAS** the Iowa Department of Transportation will reimburse up to \$10,000 per county and \$5,000 per city for conforming regulatory, warning, and school area signing materials for the replacement of existing signs to the County of Washington, and

**WHEREAS** it is understood that applications will be considered in order of receipt and will be limited to replacing eligible regulatory, warning, and school area signs.

**NOW THEREFORE BE IT AGREED BY THE COUNTY OF WASHINGTON, THAT:**

The County is hereby directed to submit the grant application and request for signing materials to replace signs that have been identified as deficient in their review. This application is to be submitted to the Iowa Department of Transportation's Program Coordinator for the Sign Replacement Program for Cities & Counties, and

**BE IT FURTHER RESOLVED THAT:**

- A) All signing materials must be ordered within 90 days of application approval.
- B) All signing materials will be installed by the County of Washington, within 180 days after the sign materials are furnished, and,
- C) All signs will be installed in compliance with the Manual of Uniform Traffic Control Devices, Federal Highway Administration, U.S. Department of Transportation, as adopted per Iowa Administrative Rules 761, Chapter 130, and,
- D) The County of Washington will certify in writing to the Department of Transportation's Program Coordinator within 30 days after the sign materials and/or signs have been installed.
- E) The County of Washington recognizes that submission of this agreement along with an application, requesting signs and sign posts, represents approval by the county to participate in the Sign Replacement Program for Cities & Counties.
- F) Cities and counties not complying with the SRPFCC rules will be prohibited from applying for the program for two years.
- G) Application must be approved by Iowa DOT prior to ordering signs. Reimbursement, up to the program maximum, will be sent to the grantee AFTER the signs/posts have been installed, the DOT receives a copy of the sign-order invoice and the cancelled sign-order payment check.

With regard to the FY 2019 Washington County Secondary Roads Five Year Road Construction Plan (Plan), County Engineer Jacob Thorius explained to the Board that Iowa law requires completion of the Plan. On March 19, 2018 the Board held a work session to review the proposed Plan which, in its present form, contains over \$19.24 million in construction with \$10.75 million currently available for funding. Thorius commented that while only \$10.75 million in funding is currently available, road construction projects must be included in the Plan in order to be eligible for funding. Thorius is hopeful that additional funding will become available in the future which would allow for quicker completion of construction projects. The \$10.75 million in funding comes from the following sources: \$2 million (19%) in local secondary road funding, \$5.5 million (51%) in Farm to Market state gas tax funding, \$1.75 million (16%)

in federal bridge funding, and \$1.5 million (14%) in funding from the federal gas tax. The overall goal of the Plan is to continue to replace aging structures and improve gravel road systems. Projects are selected based on the consideration of the impact on the entire Washington County road system and funding availability. Thorius also stressed that the Plan is a “living” plan that can be updated and modified as funding options change. On motion by Young, seconded by Stoops, the Board voted to approve the Washington County Secondary Roads Five Year Road Construction Plan beginning with FY 2019 and to authorize the Chairperson to sign necessary documents. The complete report is available by contacting the Washington County Engineer’s office.

Thorius stated that although the Secondary Roads FY 2019 budget was previously approved by the Board of Supervisors during the previous month, that same budget must also be submitted in a slightly different format to the Iowa Department of Transportation for approval. On motion by Yoder, seconded by Young, the Board voted to approve the FY 2019 Iowa Department of Transportation budget for Washington County Secondary Roads and to authorize the Chairperson to sign necessary documents. The complete report is available by contacting the Washington County Engineer’s office.

County Attorney John Gish and Chief Deputy Shawn Ellingson briefed the Board on progress in reaching a contractual agreement with Carl A. Nelson and Company to provide construction management services for the anticipated construction of a Communications Center. Gish stated he had reviewed the draft document and described it as “unfinished” and stated he desired clarification as to some of the basic services that Carl A. Nelson and Company would perform in its role as construction manager. He added that there were several items that were noted with the description “to be determined later” or “will be amended later”. Gish also expressed that he would like details on what was included in the proposed \$15,000 lump sum fee for Pre-Construction Services as well as the proposed fee of 5% of construction cost plus reimbursable expenses related to Construction Phase expenses. Ellingson recommended a conference call with representatives of Carl A. Nelson and Company for the purpose of clarification of the proposed contract prior to bringing the contract back to the Board for formal action. He also expressed the goal of making certain that county funds are spent wisely. The Board took no formal action.

Public Health Director Danielle Pettit-Majewski stated that the mobile food pantry would be in Washington for its monthly visit and food distribution on Thursday, April 5, 2018 at the United Presbyterian Church from 1:00 p.m. to 2:00 p.m. She added that volunteers are always welcome.

Emergency Management Director Marissa Reisen announced that April is 911 Education month with various related activities taking place during the month. She encouraged citizens to thank 911 emergency workers for their hard work and dedication.

Ellingson shared that Saturday, April 28, 2018 is Prescription Drug Take Back Day. During the hours of 10:00 a.m. and 2:00 p.m. on that day citizens will have the opportunity to dispose of prescription drugs at the United Presbyterian Church which is located at 209 E Main Street in Washington. Individuals also have the option of dropping off prescription drugs 24 hours per day in the lobby of the Washington County Jail which is located at 2185 Lexington Boulevard, Washington.

At 10:04 a.m. on motion by Stoops, seconded by Yoder, the Board voted to adjourn.

ATTEST:  
APRIL 3, 2018

ABE C. MILLER  
Chairperson, Board of Supervisors

DANIEL L. WIDMER  
County Auditor