

**PROCEEDINGS OF THE WASHINGTON COUNTY BOARD OF SUPERVISORS MEETING  
TUESDAY, JANUARY 30, 2018**

Chairperson Abe Miller called the meeting to order at 9:30 a.m. in the Courthouse chambers in regular session. Items on the agenda were: approval of agenda; public hearing regarding a general obligation loan agreement related to financing the acquisition of emergency services communication equipment; discussion and action regarding contract with Louisa County related to assistance to individuals applying for veterans benefits; discussion and action regarding proposed Resolution 18-03 regarding intent to enter into a loan agreement and issue General Obligation Emergency Services Communication Bonds, Series 2018; quarterly report – Sheriff; Washington County Historic Preservation annual report and funding request; Hawkeye Community Action Program (HACAP) annual report and funding request; discussion and action regarding adoption of proposed Integrated Health Reimbursement Agreement; acknowledge equipment quotes – Secondary Roads; establish bid letting date for tied road projects involving Maple Avenue and 105<sup>th</sup> Street – Secondary Roads; review bids and award contract for PCC Overlay project STP-S-C092(85)--5E-92 and STP-S-C092(94)--5E-92 on Riverside Road – Secondary Roads. Supervisors Stan Stoops, Bob Yoder, Jack Seward, Jr., and Richard Young were also present.

Others attending were: Mary Zielinski, The News; Xiomara Levsen, Washington Evening Journal; Sally Hart, KCII Radio; Jo Greiner, County Recorder; John Gish, County Attorney; Jeff Garrett, County Treasurer; Bill Fiordelise, Jared Schneider and Shawn Ellingson, County Sheriff’s Office; Cyndie Sinn, County IT/Budget Director; Jennine Wolf, County Environmental Health Director; Jacob Thorius, County Engineer; Marissa Reisen, County Emergency Management Director; Sue Rich, County General Assistance/Veteran Affairs Director; Amber Day, County Human Resources Coordinator; Mike Zahs, Historic Preservation; Michael Hart, Northland Securities; RenElla Crawford and Jane Drapeaux, Hawkeye Area Community Action Program (HACAP); Amber Williams, Board of Supervisors Administrative Assistant; and citizens Denny Stalder, Charlotte Stalder, Karyl Miller, Tom Dayton, Bette Brant, Bill Miller, and Les Zickefoose.

All motions were passed unanimously unless noted otherwise.

On motion by Young, seconded by Stoops, the Board voted to approve the agenda as published.

On motion by Young, seconded by Stoops, the Board voted to open a public hearing regarding a general obligation loan agreement related to financing the acquisition of emergency services communication equipment. Michael Hart, with Northland Securities, stated that a decision would need to be made with regard to moving forward on the project and whether to include a property tax levy for FY19 related to new communication equipment. Currently a bond issue in the maximum amount of \$10.5 million is being considered which would be for equipment only and not for a building. Hart emphasized the \$10.5 million figure is a “not to exceed amount” and the actual size of the bond issue will be based on the project costs once bids have been received for the project. He added that at the present time a decision is in order as to whether to proceed with such a debt service levy and also as to the structure of the levy. Hart distributed a handout listing various scenarios which included a maximum 12 year payoff which is equal to the estimated 12 year useful life of the equipment. Currently the County has an annual debt service payment of approximately \$794,000 which equates to a debt levy of \$0.63 per thousand of valuation. The payoff schedule included in the handout, according to Hart, “wraps around” the existing debt at the present time and then as that debt is paid off the payment toward the new debt is increased. Based on FY19 taxable valuation of \$1,252,989,263 and assuming a bond issue that nets the county \$8.5 million the annual payments for various terms are estimated as follows:

	Current (before new debt)	8 year structured	10 year structured	12 year structured
Year 1 P&I	\$794,000	\$1,713,000	\$1,415,000	\$1,220,000
Year 1 Levy Rate	\$0.63	\$1.37	\$1.13	\$0.97
Estimated Total interest cost	-----	2.70%	2.83%	2.99%
Total Interest Paid	-----	\$1,084,828	\$1,515,543	\$2,010,685

Seward opined that long-term debt is appropriate for infrastructure such as emergency radio equipment. Hart said the Board needs to make a firm decision, without reservation, as to whether the project will take place as well as an appropriate property tax levy rate. There were no comments from those assembled. On motion by Seward, seconded by Yoder, the Board voted to close the public hearing.

Sue Rich, in her role as Washington County Veterans Affairs Executive Secretary, requested Board approval of an agreement with Louisa County whereby Louisa County Veterans Services Director Adam Caudle would provide necessary services to Washington County veterans in Rich’s absence. Rich stated that approval of the document would result in uninterrupted service to Washington County veterans. Terms of the agreement include an hourly rate of \$30 for Caudle along with 50 cents per mile for travel. County Attorney John Gish voiced no issues with the proposed agreement. On motion by Yoder, seconded by Stoops, the Board voted to approve an Agreement for Services between Washington County and Adam Caudle and to authorize the Chairperson to sign the agreement on behalf of the Board.

On motion by Seward, seconded by Yoder, the Board voted to approve an agreement with Louisa County whereby Rich would provide necessary services to Louisa County veterans in the absence of Louisa County Veterans Services Director Adam Caudle. Rich stated that approval of the document would result in uninterrupted service to Louisa County veterans. Terms of the agreement include an hourly rate of \$30 for Rich along with 50 cents per mile for travel. Prior to the vote County Attorney John Gish voiced no issues with the agreement.

On motion by Young, seconded by Seward, the Board voted by way of roll call vote to approve Resolution 18-03 as follows and to authorize the Chairperson to sign Resolution 18-03 on behalf of the Board.

**RESOLUTION 18-03**  
**Expressing Intent to Enter into Loan Agreement and issue General Obligation Emergency Services**  
**Communication Bonds, Series 2018**

**WHEREAS**, the Board of Supervisors of Washington County, State of Iowa, has heretofore proposed to enter into a General Obligation Loan Agreement (the "Loan Agreement") in a principal amount not to exceed \$10,500,000, pursuant to the provisions of Section 331.402 of the Code of Iowa, for the purpose of financing the acquisition of emergency services communication equipment, and has published notice and held a hearing on the proposal; and

**WHEREAS**, the County intends to enter into the Loan Agreement and to issue General Obligation Emergency Services Communication Bonds, Series 2018, in an amount not to exceed \$10,500,000 (the "Bonds");

**NOW, THEREFORE**, Be It Resolved by the Board of Supervisors of Washington County, Iowa, as follows:

**Section 1.** The Board of Supervisors hereby expresses its intent to enter into the Loan Agreement and issue the Bonds in the future and further declares that this resolution shall constitute the "additional action" required by Section 331.402 of the Code of Iowa.

**Section 2.** All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

On motion by Seward, seconded by Young, the Board voted to acknowledge receipt of the Washington County Sheriff's report for the 2<sup>nd</sup> quarter of FY18. The report, presented by Deputy Bill Fiordelise, included a beginning balance of \$12,525.27, total receipts including unallocated funds in the amount of \$72,915.23, total disbursements of \$72,915.23, and an ending balance of \$10,770.41. The complete report is available in the office of the Washington County Auditor.

Mike Zahs, on behalf of the Washington County Historic Preservation group, was present to update the Board on the group's activities. Zahs informed the Board that the organization's funds are used exclusively to provide seed money to assist local non-profit groups with local projects. He described the film "Saving Brinton" which currently is being shown around the world as a very important means of preserving the history of Washington County. Presently a book listing 107 rural cemeteries in Washington County is being written that will include the location as well as the rules and regulations for burial at each of the cemeteries. The Board took no formal action.

On behalf of Hawkeye Area Community Action Program, Inc. (HACAP), Jane Drapeaux and RenElla Crawford gave a brief overview of the organization's vision, mission, goals, and guiding principles. They also outlined FY17 HACAP services in Washington County in which HACAP impacted 1,997 people living in 780 households in the county and distributed \$323,282 in "outreach" funds to county residents. A total of \$150,211 in energy assistance was provided to 426 low-income households in Washington County while 14 such homes were weatherized which increased energy efficiency by approximately 25%. HACAP provided funding in the amount of \$87,024 for property improvements. Operation Backpack provided weekend food assistance to 112 elementary school students that attend six schools in Washington County. HACAP operates a food bank which distributed 146,236 pounds of food to various partner agencies. Data indicates that every pound received from a food bank like HACAP saves the partner agency more than \$1.73 per pound in food expenses, suggesting that HACAP saves its Washington County partners over \$252,988 collectively. Other areas of HACAP impact include Head Start, Child Health, and the Housing Stabilization Program. The Board took no formal action.

Human Resources Coordinator Amber Day, on behalf of the Washington County insurance committee, informed the Board that recently it had come to attention that no written documentation existed regarding the county's insurance Plan #2 which offers a health reimbursement feature. On motion by Seward, seconded by Yoder, the Board voted to adopt an Integrated Health Reimbursement Agreement as explained and presented by Human Resources Coordinator Amber Day.

On motion by Stoops, seconded by Seward, the Board voted to acknowledge a quote from Altorfer Cat in the amount of \$184,940 for a Caterpillar 12M3 Motor Grader. The price includes a trade-in allowance of \$54,000 for a 2005 140H Caterpillar Motor Grader.

On motion by Young, seconded by Yoder, the Board voted to acknowledge a quote from Altorfer Cat, in the amount of \$53,538 for the purchase of a new CAT 299D2 XHP Compact Track Loader. The price includes a trade-in allowance of \$42,000 for a 2015 Bobcat T770.

On motion by Yoder, seconded by Stoops, the Board voted to set 9:00 a.m. on February 27, 2018 as the bid letting date for tied road projects involving Maple Avenue and 105<sup>th</sup> Street. Bids will be accepted in the office of the Washington County Auditor, 222 W. Main, Washington, IA 52353 with such bids to be opened shortly after that time in the Chambers of the Washington County Supervisors located in the basement of the Washington County Courthouse. Thorius stated the late start date for the project is July 9, 2018 and the project is slated to take a maximum of 30 working days to complete.

On motion by Seward, seconded by Yoder, the Board tabled action with regard to the review of bids and awarding of a contract for PCC Overlay project STP-S-C092(85)--5E-92 and STP-S-C092(94)--5E-92 on the Riverside Road.

During the time of open discussion County Attorney John Gish shared that per supervisory Order #2018-2 dated January 19, 2018 and signed by Chief Judge Mary Ann Brown of the 8<sup>th</sup> Judicial District of Iowa, the prohibition of all weapons in the basement and on the first floor of the Washington County Courthouse is lifted. Furthermore, the prohibition on the possession of any weapon, other than by peace officer while performing their law enforcement duties, on areas occupied by the court system in the Washington County Courthouse is reaffirmed. Such prohibition includes the Clerk of Court's office on the first floor of the Courthouse as well as the entire second floor of the Courthouse.

At 10:45 a.m. on motion by Stoops, seconded by Seward, the Board voted to adjourn.

ATTEST:  
JANUARY 30, 2018

ABE C. MILLER  
Chairperson, Board of Supervisors

DANIEL L. WIDMER  
County Auditor