

**PROCEEDINGS OF THE WASHINGTON COUNTY BOARD OF SUPERVISORS MEETING  
TUESDAY, JANUARY 29, 2019**

Chairperson Bob Yoder called the meeting to order at 9:00 a.m. in the Courthouse chambers in regular session. Items on the agenda included the following: approval of agenda; public hearing regarding improper use of Washington County roadways; first reading of proposed Ordinance 19-01 regarding improper use of Washington County roadways; Hawkeye Area Community Action Program, Inc., presentation and funding request for FY20; Washington Economic Development Group presentation and funding request for FY20; award bid for road grading and surfacing Project L-B-44 on Palm Avenue south of Highway 92; Semi-Annual Report – Treasurer; Resolution 19-02 Providing for the Levy of Taxes; public comment; adjourn. Supervisors Stan Stoops, Abe Miller, Richard Young, and Jack Seward, Jr., were also present.

Others attending were: Gretchen Teske, Washington Evening Journal; Brandan Shanahan, KCII Radio; Jacob Thorius, County Engineer; Jeff Garrett, County Treasurer; Cyndie Sinn, County IT/Budget Director; John Gish, County Attorney; Sean Ellingson, County Sheriff's Office; Jo Greiner, County Recorder; Danielle Pettit-Majewski, County Public Health Director; Marissa Reisen, County Emergency Management Coordinator; David Collins, Brent Hinson, Lynn Koch, Ron Lutovsky, and Amanda Russell, Washington Economic Development Group; Jane Drapeaux and RenElla Crawford, Hawkeye Area Community Action Program, Inc.; Amber Williams, Board of Supervisors Administrative Assistant; and citizens Tom Dayton and Bob Duwa.

All motions were passed unanimously by those Supervisors in attendance unless noted otherwise.

On motion by Seward, seconded by Stoops, the Board voted to approve the agenda after it was amended to include the following: discussion and possible action related to City of Riverside plan to annex property.

On motion by Miller, seconded by Young, the Board voted to open a public hearing regarding improper use of Washington County roadways. County Engineer Jacob Thorius described the problem of individuals traveling on muddy dirt roads which results in damage to the roadway. Such damage results in County resources being used to repair the damage. Presently such activity by "mud runners" is a civil matter. Thorius would like to see such activity become a simple misdemeanor that would be punishable by a jail sentence of up to 30 days in the Washington County Jail, a minimum fine of \$65 up to a maximum of \$625, or both. Also, the guilty individual(s) would be liable for restitution. Thorius described the penalties as being another available action to dissuade individuals from damaging County roads. There was no comment from those assembled. On motion by Miller, seconded by Young, the Board voted to close the public hearing.

On motion by Stoops, seconded by Seward, the Board voted by way of roll call vote to consider adopting proposed Washington County Ordinance 19-01 regarding improper use of Washington County Roads and to identify the motion as the first reading of Ordinance 19-01.

On behalf of Hawkeye Area Community Action Program, Inc. (HACAP), Jane Drapeaux and RenElla Crawford described the organization's vision, mission, goals, and guiding principles. They also outlined FY18 HACAP services in Washington County in which HACAP impacted 2,146 people (a 7% increase from the previous year) living in 833 households in the county. Also, 18 full-day and full year, 8 school-year, and 8 part-day slots were filled in HACAP's Head Start Program. A total of \$408,907 in energy assistance was provided to residents of Washington County. Operation Backpack provided weekend food assistance to 142 elementary school students that attend six schools in Washington County. HACAP operates a food bank which distributed 179,796 pounds of food to various partner agencies. Other areas of HACAP impact include Head Start, Child Health, housing stabilization, homeless housing services, and veteran support. Drapeaux and Crawford requested funding from the County in the amount of \$120,000 in FY20, which is the same level of county funding as that of the prior eight fiscal years. The Board took no formal action regarding HACAP's funding request. The entire report is available by contacting the County Auditor's office.

On behalf of the Washington Economic Development Group (WEDG) Ron Lutovsky, David Collins, Brent Hinson, Amanda Russell, and Lynn Koch provided the Board with a report that detailed the services that WEDG provides to Washington County along with a request for county financial assistance in the amount of \$19,400 for FY20. The requested funding amount is equal to the financial support given by the Board in FY17, FY16, FY15, FY14 and FY13. Supervisors were informed that the WEDG plan of action is to market Washington County and assist in the recruitment of new businesses and residents, assistance in retaining existing businesses, development of workforce initiatives, development of housing, development of trails and other sources of recreation, and finally to explore quality of place opportunities. Collins also stated that a strong emphasis will be placed on communicating and demonstrating that WEDG exists for the purpose of assisting in the development of all of Washington County and not just the City of Washington. The Board took no formal action.

County Engineer Jacob Thorius presented the Board with three bids for grading and paving a three-mile portion of Palm Avenue south of Highway 92 on the eastern edge of Washington (Project L-B-44). The bids were as follows:

DeLong Construction, Washington	\$296,499.50
Cornerstone Excavating, Washington	\$318,829.25
Cole Construction, Keosauqua	\$341,950.89

Thorius stated that the County Engineer's estimate for the project was \$340,000.00 and explained that the late start date for the project is July 8, 2019 with the project slated to take approximately 45 days to complete. Thorius recommended that the estimate from DeLong Construction be accepted. On motion by Seward, seconded by Miller, the Board voted to accept the bid for Project L-B-44 on Palm Avenue south of Iowa Highway 92 from DeLong Construction, Washington, in the amount of \$296,499.50 and to authorize the Chairperson to sign relevant documents on behalf of the Board.

County Treasurer Jeff Garrett presented the Board with the Semi-Annual Statement of Accounts by Funds report for the period July 1, 2018 through December 31, 2018. Garrett explained that page one of the report lists beginning balances of all funds totaling \$12,567,720.02, total receipts of \$37,401,649.90, total disbursements of \$32,616,465.75, Treasurer's balances totaling \$17,352,904.17, outstanding warrants totaling \$578,698.23, and finally the various Auditor's balances which total \$16,774,205.94. Page two of the report listed a summary of revenue and expenditures with total revenues of \$38,536,388.33, adjusted expenditures of \$33,751,204.18, and an ending balance of \$17,352,904.17. Garrett noted that approximately \$22.5 million of the \$38,536,388.33 that the County received was by way of tax collections. Of this total approximately 43% is allocated to schools in Washington County, 30.4% is retained by the county, 17.6% is allocated to cities in Washington County, and 9% is allocated to townships, hospitals and community colleges in the county. Page three exhibited a breakdown of the \$17,352,904.17 Treasurer's balance. On motion by Miller, seconded by Seward, the Board voted to acknowledge the Semi-Annual Treasurer's Statement of Accounts by Funds for the period of July 1, 2018 through December 31, 2018. The entire report is available in the office of the County Treasurer.

**STATEMENT OF ACCOUNTS BY FUNDS - FOR THE PERIOD FROM JULY 1, 2018, TO DECEMBER 31, 2018, INCLUSIVE**

FUNDS	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	OPERATING TRANSFERS	TREASURER'S BALANCE	OUTSTANDING WARRANTS	AUDITOR'S BALANCE
General Basic	\$ 3,088,417.64	\$ 4,543,893.28	\$ 3,979,495.70	\$ (108,644.32)	3,544,170.90	\$ 86,706.10	\$ 3,457,464.80
General Supplemental	1,329,754.36	1,465,826.87	1,434,149.71	-	1,361,431.52	16,084.66	1,345,346.86
County MHDS	291,947.55	424,624.37	298,819.69	-	417,752.23	46.02	417,706.21
Rural Services Basic	520,639.13	2,045,907.56	633,742.24	(1,026,094.11)	906,710.34	15,516.69	891,193.65
Deling Fine Collections Co Atty	13,842.03	2,074.17	-	-	15,916.20	-	15,916.20
Law Enforcement County Attorney	3,090.86	328.65	-	-	3,419.51	-	3,419.51
Law Enforcement County Sheriff	46,527.08	324.90	-	-	46,851.98	-	46,851.98
Secondary Roads	2,138,055.22	2,390,730.08	3,121,827.06	907,238.43	2,314,196.67	244,200.67	2,069,996.00
REAP	133,291.03	10,400.00	-	-	143,691.03	-	143,691.03
Recorders Records Management	43,477.79	2,353.00	-	-	45,830.79	-	45,830.79
Conservation Land Acquisition	252,796.63	704,269.46	625,008.68	-	332,057.41	143,556.67	188,500.74
Suppl Environmental Projects	1,581.09	-	-	-	1,581.09	-	1,581.09
Capital Projects	218,653.93	60,214.72	113,569.19	-	165,299.46	6,826.61	158,472.85
Capital Projects-Communications	-	3,531,404.70	728,373.90	-	2,803,030.80	21,668.31	2,781,362.49
Debt Service	24,387.61	177,279.22	26,063.75	-	175,603.08	-	175,603.08
Debt Service-Washington Co Hospital	-	140,402.50	140,402.50	-	-	-	-
Debt Service-Secondary Roads	41,785.30	253,646.17	466,650.00	227,500.00	56,281.47	-	56,281.47
Debt Service-Communications	-	360,273.20	300.00	-	359,973.20	-	359,973.20
Emergency Management Agency	34,646.84	57,558.75	33,972.84	-	58,232.75	591.69	57,641.06
Communications Commission	336,846.61	380,490.11	374,132.28	-	343,204.44	16,648.99	326,555.45
E911 Surcharge	619,616.74	171,843.99	90,561.15	-	700,899.58	12,681.43	688,218.15
Recycling Services	757.94	-	-	-	757.94	-	757.94
Maternal/Child Health Care	65,237.21	126,579.13	153,463.30	-	38,353.04	4,699.87	33,653.17
Assessment Expense	271,963.95	208,774.15	211,607.93	-	269,130.17	7,138.25	261,991.92
Hospital	6,066.34	684,650.68	673,063.04	-	17,653.98	-	17,653.98
Agricultural Extension Service	1,250.65	136,176.79	133,916.05	-	3,511.39	-	3,511.39
Consolidated District Schools	90,460.01	9,711,049.28	9,544,745.58	-	256,763.71	-	256,763.71
Consolidated Community College	6,848.33	816,453.34	802,433.25	-	20,868.42	-	20,868.42
Consolidated Corporations	50,046.07	3,944,170.63	3,943,018.28	-	51,198.42	-	51,198.42
Special Assessments /Cities/	2,147.00	12,931.37	14,320.63	-	757.74	-	757.74
Consolidated Townships	1,641.29	271,663.28	263,719.51	-	9,585.06	-	9,585.06
State General	54.72	1,985.52	1,953.08	-	87.16	-	87.16
Crawford Benefited Fire District	45.28	14,414.06	14,406.42	-	52.92	-	52.92
Tax Sale Redemption	-	88,986.00	88,986.00	-	-	-	-
Motor Vehicle	616,972.43	3,839,199.09	3,713,428.17	-	742,743.35	-	742,743.35
Drivers License	100.00	-	-	-	100.00	-	100.00
Condemnation	-	-	-	-	-	-	-
Unclaimed Property Fees	-	-	-	-	-	-	-
Advance Tax	109,294.47	62,119.34	155,212.43	-	16,201.38	-	16,201.38
Unapportioned Tax	-	-	-	-	-	-	-
Recorders Electronic Fees	447.88	2,353.00	2,480.00	-	320.88	-	320.88
Drainage District/Outside Trustees	3,870.20	-	-	-	3,870.20	-	3,870.20
Special Assessments /County/	-	13,706.00	-	-	13,706.00	-	13,706.00
Health Insurance Trust	2,187,198.65	728,250.37	818,770.72	-	2,096,678.30	2,332.27	2,094,346.03
Flexible Benefits Trust	13,960.16	15,262.17	13,872.67	-	15,349.66	-	15,349.66
<b>Totals</b>	<b>\$ 12,567,720.02</b>	<b>\$ 37,401,649.90</b>	<b>\$ 32,616,465.75</b>	<b>\$ 0.00</b>	<b>\$ 17,352,904.17</b>	<b>\$ 578,698.23</b>	<b>\$ 16,774,205.94</b>

On motion by Seward, seconded by Young, the Board voted by way of roll call vote to approve Resolution 19-02 as follows and to authorize the Chairperson to sign Resolution 19-02 on behalf of the Board.

**RESOLUTION 19-02  
Resolution providing for the levy of taxes**

**WHEREAS**, the Board of Supervisors (the "Board") of Washington County (the "County"), State of Iowa, has heretofore proposed to enter into a general obligation loan agreement in a principal amount not to exceed \$10,500,000, pursuant to the provisions of Section 331.402 of the Code of Iowa, for the purpose of paying the cost, to that extent, of acquiring emergency services communication equipment, has published notice of the proposed action and has held a hearing thereon; and

**WHEREAS**, the Board has also proposed to enter into a general obligation loan agreement in a principal amount not to exceed \$3,500,000, pursuant to the provisions of Section 331.402 of the Code of Iowa, for the purpose of paying the cost, to that extent, of constructing a facility to house the County emergency communications and operations center, has published notice of the proposed action and has held a hearing thereon; and

**WHEREAS**, the Board intends to enter into a loan agreement and to issue General Obligation Emergency Services Communication Equipment and Facility Bonds (the "Bonds") in the future, and anticipates that principal and interest will come due on the Bonds before June 30, 2020, and it is now necessary to make provision for the levy of a debt service property tax to be collected in the fiscal year that will begin July 1, 2019 for the payment of such principal and interest;

**NOW, THEREFORE,** Be It resolved by the Board of Supervisors of Washington County, Iowa, as follows:

**Section 1.** For the purpose of providing for the levy and collection of a direct annual tax sufficient to pay the principal of and interest on the Bonds, there is hereby ordered levied on all the taxable property in the County a direct annual tax for collection in the fiscal year beginning July 1, 2019, sufficient to produce the sum of \$307,963.

**Section 2.** A certified copy of this resolution shall be filed with the County Auditor, and the Auditor is hereby instructed to enter for collection and assess the tax hereby authorized. When annually entering such taxes for collection, the County Auditor shall include the same as a part of the tax levy for Debt Service Fund purposes of the County and when collected, the proceeds of the taxes shall be converted into the Debt Service Fund of the County and set aside therein as a special account to be used solely and only for the payment of the principal of and interest on the Bonds and for no other purpose whatsoever.

**Section 3.** All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

County Attorney John Gish described a procedural error related to a planned annexation of property into the City of Riverside. As such Gish opined that the annexation process will need to start over from the beginning. Gish stated that the relevant laws related to the annexation process are complex and thus he did not fault Riverside city officials for the error. Gish continued by stating that a meeting is scheduled for January 30, 2019 regarding the planned annexation and he recommended that the Board of Supervisors be represented. Thorius briefed the Board on his concerns with the planned voluntary annexation of real estate located between Tulip Avenue and Tupelo Boulevard north of Riverside. He expressed his understanding that the annexation is at the request of Yeggy-Roetlin Farms, LLC and Apex Development Group, LLC for the purpose of a future mixed and multi-family residential development. Thorius expressed that while he had no issues with the development itself he did have concerns with how the roads on the east and west side of the annexation would be maintained in the future. According to Thorius the County, and specifically his department, is responsible for maintaining County roads. To fund such maintenance a portion of the property tax that is paid by each parcel holder in the County is used along with a portion of state gas tax proceeds. Thorius said that after the annexation is completed there will be various portions of road currently classified as county roads that will become a part of the City of Riverside road system and thus the City of Riverside would become responsible for maintenance. However the City of Riverside, according to Thorius, does not possess the necessary equipment or staff with the necessary experience to provide such maintenance. It also appears that in some areas only a portion of the roadway would be annexed while in other areas all of the roadway would be annexed. Thorius suggested a 28E Agreement be established between the County and the City of Riverside to formalize maintenance responsibility whereby the County would continue to provide maintenance and in turn be reimbursed by the City. Yoder and Seward will meet with officials from the City of Riverside to address the matter of road maintenance. It was pointed out that the annexation, once completed, would result in a decrease in property tax revenue for the County. The Board took no formal action.

There was no public comment.

At 10:05 a.m. on motion by Miller, seconded by Young, the Board voted to adjourn.

ATTEST:  
January 29, 2019

ROBERT C. YODER  
Chairperson, Board of Supervisors

DANIEL L. WIDMER  
County Auditor